

## **Evergreen Valley College, Institutional Effectiveness Committee**

### **Minutes of Meeting, Feb. 6, 2012, 2:30 p.m., President's Conference Room**

Attendees: Keith Aytch, Guillermo Castilla, Eric Narveson, Felicia Mesa, Chris Ratto, Octavio Cruz, R.J. Ruppenthal

**Welcome Back:** R.J. welcomed IEC members to another semester. Members expressed satisfaction at the work IEC has managed to do in the last year or two. R.J. said that, with the development of the Annual Update Form and the Student Affairs Program Review Criteria, IEC is very close to being where he wants it to be in terms of updates and efficiency.

**Accreditation:** Keith provided an accreditation update. Now that people are back from semester break, the work will continue and the Steering Committee will meet to continue coordinating and monitoring response efforts.

**Strategic Planning:** R.J. indicated that Lisa Kalenda has been working on bringing together a Strategic Plan document. IEC had decided this was needed, based on the suggestion of the President. The Mission, Strategic Initiatives, Ed master Plan, Facilities Master Plan, and Tech Master Plan are being clearly integrated into one coherent package.

Division and departmental work on CTAs is ongoing. This year, EVC has chosen to focus this work on SLO assessment, which is helping the college fulfill its Mission and Strategic Initiatives.

**Program Reviews:** Rita provided an updated list on which programs have submitted their PRs so far. Plenty more are still working on them. R.J. asked for members to choose which PRs they wanted to evaluate, and these were tasked out with the remainder assigned to any members not attending today's meeting.

IEC members will continue to work together on developing the PR Annual Update Form. The Student Affairs template should be completed soon also.