

## **Evergreen Valley College, Institutional Effectiveness Committee**

### **Minutes of Meeting, October 7, 2013, 2:30 p.m., President's Conference Room**

Attendees: Keith Aytch, Lorena Mata, Azita Tavana, Antoinette Herrera, Ronald Lopez-Ramirez, RJ Ruppenthal

**Accreditation:** Midterm Report is complete and will be submitted by Oct. 15, Keith reported. IEC members discussed ideas for keeping the college's accreditation response an active and ongoing one. Keith and RJ emphasized that in the Spring semester, the Accreditation Steering Committee will meet. Also, the College is preparing a substantive change filing to get ACCJC's clearance for some Distance Ed programs.

**Strategic Planning:** IEC members discussed potential data needs for the upcoming Strategic Planning cycle. Ronald reported that RIE is analyzing CCSSE. Also, there was a Civility Survey we can use. The biggest piece is probably an Environmental Scan, which Ronald said RIE could create.

RJ asked Ronald whether the Data Portal is still what the District expects us to use for Program Review data. He said that it is the default tool. Fortunately, EVC employees have become quite familiar with this Portal, so it is getting easier to conduct Program Reviews. Ronald agreed to provide a training for IEC on the Data Portal, since some members have not used it before.

**Program Review:** IEC recommended approval of 2012-13 program reviews.

**Other Items:** Keith reported that the IEC chair position will become vacant when RJ finishes after this year. Others are encouraged to consider stepping up into the role.