

Evergreen Valley College
IEC Committee Meeting Minutes
December 15, 2014

Present: Felicia Mesa, Chris Ratto, Sue Wetzel, Keith Aytch, Lynette Apen, Antoinette Herrera, Octavio Cruz,

Absent: Sherryanne Lim, YingFang Chen, Lorena Mata, R.J. Ruppenthal, Ralph Nichols, Irma Archuleta

Topic/Activity	Discussion	Action	Responsible Party
Review and approval meeting minutes	<ul style="list-style-type: none"> Minutes from 11/17/14 	Motion to approve – Wetzel, Second – Mesa, all approved	
Review and approval 14/15 IEC Outcomes	<ul style="list-style-type: none"> IEC Committee Measurable Outcomes for 14/15 <ul style="list-style-type: none"> Evaluate outcomes on last Spring 2015 meeting 	Motion to approve – Wetzel, Second – Cruz, all approved	
Accreditation Update	<p>Full Self Study</p> <ul style="list-style-type: none"> Writing Chairs identified for all Standards except #1 and teams established 1st draft due mid April <ul style="list-style-type: none"> 2 year process – final report due Oct 2016 <p>Current status of Follow up Midterm Report</p> <ul style="list-style-type: none"> Report due 3/15/15 Standard #3 – SLO Assessment <ul style="list-style-type: none"> SLO part of faculty self-evaluation 	<p>Information</p> <p>Information</p>	
Program Review	<p>Status on Program Reviews</p> <ul style="list-style-type: none"> Math submitted their PR Library will submit their PR by end of Jan. These PRs have no updates and are still due <ul style="list-style-type: none"> DSP – Irma Archuleta Assessment – Alexandra Duran EOPS – Victor Garza FastTrack – Irma Archuleta/Savander Parker Student Health – Irma Archuleta/Janice Assadi Student Life – Victor Garza <p>Feedback Assignments</p> <ul style="list-style-type: none"> Sociology – Mesa/Aytch Ethnic Studies – Wetzel/Ruppenthal Nursing – Cruz/Lim T&I – Herrera/Apen Math – Ratto/Nichols Library – Apen/Aytch <p>Feedback Form</p> <ul style="list-style-type: none"> Discussed format – Change to MET, NOT MET, NOT APPLICABLE Discussion on need for summary form → not at this time → two readers should schedule 	<p>Information</p> <p>Information</p> <p>Motion to approve – Mesa, Second – Ratto, all approved</p>	Apen/Mesa

Respectfully submitted by Note Taker Sue Wetzel/Felicia Mesa.

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	<p>time to review each others feedback prior to submitting forms</p> <ul style="list-style-type: none"> Feedback due to Rita De La Cerda by 2/2/15 	<p>Action Item – update to include new format, all questions from PR, look at fixing comment box (does not wrap text)</p> <p>Email PRs and revised FB forms along with timeline</p>	Apen
Strategic Planning	<ul style="list-style-type: none"> Not offering Strategic Planning at Jan. PPD → possibly at Mar. PPD Fred Trapp, consultant from Cambridge West, will attend 3/2/15 IEC Meeting 	Information	
Parking Lot Items	Integrated Planning - deferred		
Committee Updates	<p>Committee Chair</p> <ul style="list-style-type: none"> Felicia stepping down as co-chair → taking Assistant Director position in Nursing <ul style="list-style-type: none"> Will remain a member of IEC Co-chair position open if IEC member interested <p>Committee Charge</p> <ul style="list-style-type: none"> College Counsel did not have a quorum; could not vote on the amended IEC Charge <ul style="list-style-type: none"> Put on Feb agenda as an action item 	<p>Information</p> <p>Information</p>	
Other	<p>PDD</p> <ul style="list-style-type: none"> Keith not sure if there will be anything in regards to PR on the Jan. PDD PDD in Mar. will be a joint PDD with SJCC 	Information	
	Meeting Adjourned - 1535		

Respectfully submitted by Note Taker Sue Wetzel/Felicia Mesa.