

**Evergreen Valley College**  
**IEC Committee Meeting Minutes**  
**April 20, 2015**

Present: Lynette Apen, Irma Archuleta, Felicia Mesa, Chris Ratto, Ralph Nichols, Azita Tavana, Lorena Mata, Octavio Cruz

Absence: RJ Ruppenthal, Sheryanne Lim, Keith Aytch, Irma Archuleta

Topic/Activity	Discussion	Action	Responsible Party	Due Date/Follow-up
Cambridge West Presentation-Fred Trapp	<ul style="list-style-type: none"> <li>• EMP-Institutional Effectiveness and Growth               <ul style="list-style-type: none"> <li>○ Two questions to think about                   <ul style="list-style-type: none"> <li>▪ How does the Board mesh with college priorities?</li> <li>▪ How does the District priorities mesh with the College strategic priorities?</li> </ul> </li> <li>○ Slideshow presentation                   <ul style="list-style-type: none"> <li>▪ Will be on college website</li> </ul> </li> <li>○ College to set goals by June 30, 2015                   <ul style="list-style-type: none"> <li>▪ Student Performance &amp; Outcomes</li> <li>▪ Accreditation Status</li> <li>▪ Fiscal Viability</li> <li>▪ Program Compliance</li> </ul> </li> <li>○ Workgroups to work on additional indicators</li> </ul> </li> </ul>	Information		
Accreditation update	<ul style="list-style-type: none"> <li>• Follow-up visit occurred 4/9/15               <ul style="list-style-type: none"> <li>○ Two members                   <ul style="list-style-type: none"> <li>▪ Both from original team</li> <li>▪ Interviewed faculty and Deans</li> </ul> </li> <li>○ Team makes recommendation to Commission</li> <li>○ Decision will be made in June</li> </ul> </li> <li>• 1<sup>st</sup> draft of 2016 self-study               <ul style="list-style-type: none"> <li>○ 1<sup>st</sup> draft due last week                   <ul style="list-style-type: none"> <li>▪ Receiving skeleton drafts</li> </ul> </li> <li>○ President, Keith and Lynette will be attending ACCJC training</li> <li>○ Goal is to post draft before semester ends</li> </ul> </li> </ul>	Information		
Program Review Update	<ul style="list-style-type: none"> <li>• College Council approval: Math, Nursing, DSP and Mini AJ               <ul style="list-style-type: none"> <li>○ Approved last Monday, posted to website</li> </ul> </li> <li>• Email notification with revisions for Sociology and Financial Aid-forward to College Council pending corrections               <ul style="list-style-type: none"> <li>○ Sociology revised                   <ul style="list-style-type: none"> <li>▪ M/S Mesa/Ratto to move Sociology forward to College Council for approval-unanimous approval</li> </ul> </li> <li>○ No revision submitted by Financial Aid</li> </ul> </li> <li>• Meeting scheduled to revise Ethnic Studies               <ul style="list-style-type: none"> <li>○ Lynette met with Arturo Villarreal today</li> </ul> </li> <li>• Library Program Review complete; still needs to be reviewed by all faculty/staff               <ul style="list-style-type: none"> <li>○ Propose a due date (this Friday) to faculty/staff</li> </ul> </li> </ul>	Information		

Respectfully submitted by Note Taker, Felicia Mesa.

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	<ul style="list-style-type: none"> <li>o for comments, then submit</li> <li>o IEC may have to push feedback to Fall</li> </ul>			
Integrated Planning discussion and action item	<ul style="list-style-type: none"> <li>• Review EVC Strategic Plan 2013 <ul style="list-style-type: none"> <li>o Our Strategic Plan is missing success indicators</li> <li>o Keep overarching goals but refine success indicators</li> <li>o Map to district goals</li> <li>o Add additional goals and develop success indicators</li> </ul> </li> <li>• Review SJCC Strategic Plan</li> <li>• Review District Annual report 2014</li> <li>• Review College of Marin Integrated Plan</li> <li>• Form summer planning group <ul style="list-style-type: none"> <li>o IEC is the planning group with direction from the President <ul style="list-style-type: none"> <li>▪ Creator with collaboration</li> </ul> </li> <li>o Need Strategic Planning activity at Fall PDD <ul style="list-style-type: none"> <li>▪ Subcommittee – members from <ul style="list-style-type: none"> <li>• IEC</li> <li>• College Council</li> <li>• Budget</li> <li>• Academic Senate</li> </ul> </li> <li>▪ Acton from subcommittee <ul style="list-style-type: none"> <li>• Mapping</li> <li>• Success indicators</li> <li>• Do we look at all district goals or certain ones each year?</li> <li>• How many indicators for each goal?</li> <li>• Who is point person for the district?</li> </ul> </li> </ul> </li> </ul> </li> <li>• Follow up with point person for the district</li> <li>• Integrative Planning will come after we develop a strategic plan</li> </ul>	<p><b>Action Item</b></p> <p><b>Action Item</b></p> <p><b>Action Item</b></p> <p><b>Action Item</b></p> <p><b>Action Item</b></p>	<p><b>Committee members</b></p> <p><b>Committee members</b></p> <p><b>Committee members</b></p> <p><b>Committee members</b></p> <p><b>Lynette</b></p>	
Other	<ul style="list-style-type: none"> <li>• None</li> </ul>			
Next meeting	<ul style="list-style-type: none"> <li>• 5/4/15</li> </ul>	Information		

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