



Evergreen Valley College

Academic Senate Minutes

Tuesday, March 18, 2025

Mishra Conference Room

Present: Henry Estrada, Kelly Nguyen-Jardin, David Hendricks, Juan Gil, Laura Garcia, Sravani Banerjee, Melissa Hornstein, Michael Masuda, Nancy Lin, Eric Narveson, Charlie Kahn-Lomax, Grace Estrada, Binh Vo, Rahmon Pashtunyar, Maria Esperanza Outeirino-Feijoo, Judith Girardi

Absent:

Guest(s): Matais Pouncil, Tejal Naik, Vince Cabana

I. Call to Order – 3:01 pm

- II. Adoption of Agenda** unanimously adopted with amendments; Erik (1st); Grace (2nd)
- Grace moves to remove Item C – AB 1111 Update, as she will include the update in her committee report.
 - Kelly moves to add a CPL (Credit for Prior Learning) report by Committee Chair Juan Gil.

III. Approval of Minutes – March 4, 2025 – Eric (1st); Kelly (2nd); unanimously approved

IV. Public Comments (Limited to 3 minutes per person/ 5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

- Sravani Banerjee shared a flyer for Scholarships for Women by AAUW-SJ, deadline of 4/15/2025.

V. Committee Chair Reports (3 minutes per report as needed)

1) **All College Curriculum:** Grace Estrada

- ACCC meeting was on Thursday, March 13.
 - New elements to CurriQunet course proposal templates:
 - Negotiated Class size on the Codes and Dates Page
 - Recommended Class Size and rationale/justification on the Units/Hours page
 - Conducted a Maverick Preview and Course Proposal Overview workshop on PDD (March 14). All senators were provided the PDF of the workshop slides via email.
 - Attended ASCCC Curriculum Regional Meeting on Saturday, March 15 in Merced.
 - Materials have been uploaded to the ACCC Canvas shell
 - There will be new elements to the COR based on Title 5 updates
 - Title
 - Student Learning Outcomes
 - Representative textbooks

- Discipline or disciplines assigned to the course (minimum qualifications)
 - Held emergency ACCC meeting to modify courses on the Fall schedule whose prerequisites were impacted by AB1111.
 - Division deans will be asked to prioritize curriculum proposals with only four ACCC meetings left this semester.
- 2) **Student Learning Outcomes:** Rahmon Pashtunyar
- There are ~1300 SLOs in compliance currently. There are 2600 ~SLOs at our school, with about 500 of them yet to be taught.
 - Maverick is not live yet, but hopefully "soon."
 - Three meetings are left for our committee, with our next meeting on March 28th.
- 3) **Institutional Effectiveness:** Fahmida Fakhruddin
- A copy of the full report was provided to all senators.
 - **Umoja Farm Program** Review is deferred to the next cycle, as the draft was not submitted by the deadline due to ongoing employment changes within the program.
 - **Health Science and natural Science Program review** to be broken out as separate programs. Currently costs and cost center are all under Biology and when an AUR is submitted it is difficult to know which of the three Biology programs the costs are aligned to.
 - **Service Area Outcome (SAO and Assessment Reporting Process)** more information will be provided to the Senate as it becomes available after a new SAO Coordinator is confirmed.
 - **Program Review Recommendations:**
 - The committee approved the program reviews for the following areas: Admissions and Records, Financial Aid, Honors, Library and Outreach, Veterans, Division Office Business and Workforce, Division Office Language and Arts, and President's Office.
 - The committee approved the program reviews for the following Instructional areas contingent upon updating outdated courses/certificates and completing outstanding SLO/PLO assessments by Friday, March 28th: Accounting, Administration of Justice, Anthropology, Entrepreneurship, ESL, Ethnic Studies, Family and Consumer Studies, Nursing, Paralegal, Business Administration, Computer Aided Drafting and Design (CADD), and Service Learning.
 - Grace brought up a concern that none of the academic programs passed without contingency. We are having difficulty with part-time faculty are not providing full-time faculty with the SLO Assessment, which is a contractual responsibility.
- 4) **Professional Development:** Binh Vo
- PDD was Friday, March 14, feedback has been positive so far.
 - Next meeting is March 20, and will begin the August PDD. HR is asking for a morning session for mandatory HR Training.
 - No remaining funds.
 - The committee is having membership issues with two committee members consistently absent from several meetings in a row. They have been able to reach quorums so far.
- 5) **AB 928:** Laura Garcia
- Attended retreat for all counselors and A&R Staff to learn what Cal-GETC is. Over the next few years, we will need to guide continuing students on which general education pattern is

best as they will have 3 options. Students starting Fall 2025 will only have one option: Cal-GETC.

- Expecting a memo from Chancellor's office for guidance on AS-T Chemistry. There may be a template that allows 66 units instead of the 60 that has been used. Unsure if we will get the memo in time to update the degree for Fall 2025. We may need to suspend for a year if we don't get guidance in time.
- June 1 is the deadline for the college to sign the memo saying we are compliant with AB 928 and all ADT Degrees are compliant. Once we understand what we will do with Chemistry we could move forward with signing the memo.

6) **AB 1111:** Grace Estrada

- Curriculum leadership will be presenting at a District-level meeting on March 27.
- The Phase II-A in-person template implementation workshop is scheduled for Friday, March 28.
- We are offering 4 hours of compensation for each CCN course template implemented. This includes
 - Working with discipline faculty to determine which local elements of the existing COR to keep.
 - Attending the CurriQunet implementation workshops during which the CCN updates should be drafted.
 - Launching of the course proposals and representing the courses at Tech Review and ACCC.
 - Making any other required changes to the course proposal.

7) **Distance Education (DE):** Tejal Naik

- Committee met and started talking about best practices for AI.
- The committee is struggling with membership; 2 members will not be able to be on the committee next year. We are concerned about quorum and have twelve seats on the committee.

8) **Campus Technology:** Steven Mentor – no report

9) **College Budget:** Eric Narveson

- The committee met last week, for the first time in person this year.
- Fourteen AURRs to review, we only got to 7 of them. The balance will be reviewed on March 26.
- No District Budget meeting since last Senate Meeting.

10) **College Safety and Facilities:** Vince Cabada

- Provided updates on signage. New parking lot signs for speed bumps and stop signs went up in March. Pickleball and Tennis Courts along with the grass field in Central Green and the sand base will start to go up. This is based on feedback and some community members regarding tents and personal equipment being set up for long periods of time when they should be using the reservation system.
- The second campus safety tour was completed, identified fire extinguishers and other signs identifying safety equipment.
- Vince will look into the policy of scooters on campus and report back.

11) **Student Equity:** Victor Garza – no report

12) **District Academic Senate:** David Hendricks

- Discussion of fraudulent students. The discussion has been previously driven by the wait lists

rather than the registration process and financial aid process. ID me is still an issue as student data from high schools and middle schools is being used to create false student profiles.

- The resolution to change the name from Instructor to Professor has now passed both Academic Senate's and the District Academic Senate, so it will be pushed formally at the district level.
- We want to revamp hiring practices as there is currently a mismatch between Administrative Policy and what Deans are actually doing when hiring Associate Faculty.
- Discussion on creating a comprehensive AI Academic Integrity Policy for the district.
- Ongoing concern over the number of sections being cut.
- Discussion on signing off on equivalency at the college level, as it has district-wide implications. Suggestion to have both college senate presidents sign off, but there was no clear resolution.

13) **District Budget:** Henry Estrada/Eric Narveson

- Did not meet since last Senate meeting, no report.

14) **District Council:** Henry Estrada

- Did not meet since last Senate meeting, no report.

15) **College Council:** Henry Estrada

- Did not meet since last Senate meeting, no report.

16) **Credit for Prior Learning (CPL):** Juan Gill

- Met on February 20 via zoom. Future meetings will be on the 1st and 3rd Thursday of the month from 10:00 am to 11:00 am via Zoom.
- The Mission and Timeline for the committee was established.
- EVC is behind on CPL but we hope to quickly catch up and be up and running by the end of Spring 2026.
- We currently have 12 members and hope to recruit more members from different areas of the college.
- My counterpart at SJCC has been helpful with guidance. We will continue to work with them to establish a program at each college and at the district level.
- We will draft a review chart for faculty to consider offering the 5 different CPL options. We want to build a process to begin helping students now and not wait until Spring 2026.

VI. Academic Senate President's Report

- The board met at SJCC and they showcased their student services program.
- Announced new Vice Chancellor of Educational Services and Planning, Dr. Jeremy Brown. He brings institutional research and also enrollment management experience with him.
- The board will meet April 8 at EVC.
- The chancellor's Office sent a communication regarding 1705, which was provided to all Senators via email.
 - There are many changes in math and English for transfer requirements. Anyone who has graduated from high school will need to start with a transferable course.
 - Laura Garcia requests that Counseling be provided with an updated flow chart by April 26.
 - Laura Garcia suggested that the district super codes need to be removed for proper class placement and avoid bypassing counselors.

- Henry suggests we need to put more resources into tutoring and reducing class size to better assist students to succeed.

VII. Academic Senate Vice President's Report

- Kelly welcomed Judith to the Senate, thanked Tejal for her service, and congratulated Binh and the PDC on a successful PDD on March 14.
- Kelly noted some confusion regarding the process of approving alternate plans and suggested that the PIC begin the process earlier next year. The working lunch session during the March 14 PDD went well. Kelly thanked Binh, Rahmon, Will, Lisa, and Tejal for hosting the session. The topic of an Associate Faculty member holding Senate leadership roles, such as Academic Senate President, was brought up during the session. Kelly asked the Senate to consider the idea, and we will revisit this topic in a future meeting.

VIII. Consent Items

- A. Henry Estrada will be the representative for the Facilities Master Plan.

IX. Action Items

X. Discussion Items (limited to 3 minutes per item)

- A) AP 4020 - Program and Curriculum Development – Melissa Hornstein
- Melissa emailed Senators and a handout was shared. Melissa would like to rewrite the AP to make the process clearer. It was discussed that this has to be worked on with SJCC as we are a multi-college district. Melissa to bring back AP 4020 Program and Curriculum Development for further discussion at the next meeting.
- B) Institutional Review Board (IRB) EVC Co-chair at District-level – Grace Estrada
- SJCC has a co-chair, we need someone to step up from EVC, they would need IRB training. Meetings are as needed.
- C) AB 1705 – David Hendricks
- Challenges posed by AB 705 and AB 1705, which have eliminated many developmental courses in math and English. Concerns about students lacking necessary skills for college-level courses, particularly in calculus and English composition. What are potential solutions, including supplemental instruction, non-credit options, and support services like tutoring and online learning modules. There is the need for compliance with state law while still finding ways to support struggling students. David will continue gathering input on AB 705/1705 implementation challenges and potential solutions.

XI. Information Items

- A) Review updates to DE Handbook – Tejal Naik
- Updates to the DE handbook, including new emergency hire procedures for online teaching. New or emergency hires can teach online for one semester if they have basic online training, while concurrently taking EDIT 22 for certification. Reviewed regulation updates and discussed proctoring software for online courses.

XII. Announcements & Recognitions

- Grace - tech review for curriculum, twice faculty did not show up. Pay attention to your email or proposal goes to end of the stack. Senators should make this announcement at their division meetings.
- Tejal - PDD, AI session, 80 attendees.
- Shirvani- 3/20 book discussion with tea and cookies.
- Mike - Arrow Club soldering workshop 1:45 March 20
- Erik - What is Fascism - 2:00 3/20 MS102 and via Zoom, March 20.
- Kelly – Kudos to VP Willis and Student Services for Grad Fair. Kudos to Rahmon for food distribution.
- David - 3/26 - Importance of Women's Rights.
- Laura - 75 students indicating graduation but did not petition. This Friday is the deadline for petition.
- Henry – some faculty didn't submit the SLO reports and Census reports on time.
 - Steve Wozniack was the commencement speaker in 1997, possible request for upcoming 50th commencement.

XIII. Adjournment – 4:57 pm – Dave (1st); Charlie (2nd)