

4/9/2024 Meeting URL: <https://sjeccd-edu.zoom.us/j/86380637399?from=addon>

Meeting ID: 863 8063 7399

I. CALL TO ORDER

II. ADOPTION OF AGENDA

Additions/Deletions/Corrections

Adoption of Agenda

III. APPROVAL OF MINUTES

IV. RECOGNITION AND ANNOUNCEMENTS

V. PUBLIC COMMENTS (limited to only 3 minutes)

VI. REPORTS

VII. DISCUSSION ITEMS

- Report out on campus walk findings from March 12th 6pm-7pm
- Parking Lot 6 visibility-Recommendations were made to Campus Police for stop signs to be placed to improve safety.
- Cracked Tennis courts- looked into safety concern, determined not a hazard. Court were refinished two years ago. Inquiring on warranty.
- Campus lights are on motion sensors
- Parking Lot 1 and 4 lights have been fixed.
- Windscreen- work order submitted
- Upside down sign near MS3 has been submitted
- Please submit work order to Team Dynamix for smaller repairs and issues, for bigger concerns they can be addressed in the announcements at SFC meetings.

VIII. ACTION ITEM

IX. ADJOURN

2/13/2024

Meeting URL: <https://sjeccd-edu.zoom.us/j/86380637399?from=addon>

Meeting ID: 863 8063 7399

I. CALL TO ORDER - 1341

II. ADOPTION OF AGENDA

Additions/Deletions/Corrections

Adoption of Agenda - M/S/P (Crary/Fuentes)

III. APPROVAL OF MINUTES - None

IV. RECOGNITION AND ANNOUNCEMENTS -

a. Discussion about lighting in parking lots and student safety.

i. recommendation for students to call for escort

V. PUBLIC COMMENTS (limited to only 3 minutes) - None

VI. REPORTS

a. Chief Morales discussed how they are working on obtaining the Blue Phone Broadcast system for

emergencies. In addition, they are working on a lock down system

VII. DISCUSSION ITEMS

a. Campus Tour Findings Gullo I & PE Building:

i. Signage for Fire Extinguishers/ AED

ii. Knobs for Fire Extinguisher Doors

iii. Tours going forward

iv. Next Campus Tour - no date set.

VIII. ACTION ITEM - None

IX. ADJOURN -

11/28/2023. CAMPUS TOUR NO OFFICIAL MEETING

Tuesday, October 24th, 2023 Meeting URL: <https://sjeccd-edu.zoom.us/j/83736493267?from=addon>

Meeting ID: 837 3649 3267

Attended: Edgar Jimenez, Bryan Pham, Frances Lau, Raul Martinez, Tom Morales, Vince Cabada, Nancy Tung, Lu Crary, Toby Smith

I. CALL TO ORDER: 1332

II. ADOPTION OF AGENDA – 1st Crary 2nd Pham - Approved

Additions/Deletions/Corrections

Adoption of Agenda

III. APPROVAL OF MINUTES – 10/10 1st Crary 2nd Pham - Approved

a. City of Davis completed an assessment Under VII a.

IV. RECOGNITION AND ANNOUNCEMENTS - NONE

V. PUBLIC COMMENTS (limited to only 3 minutes) - NONE

VI. REPORTS

a. Vince will continue to meet with individuals regarding the light pollution.

b. Tom Morales:

i. Emergency Training

- How it went, a lot more interactive.

- Evacuated A&R as practice

ii. New Building coming L.A.

- New locks with the software.

c. Toby Smith

i. Projects are going well.

ii. The state terminated the PG&E Energy project

VII. DISCUSSION ITEMS

a. Campus Walk-through

i. Select dates – 1st Crary 2nd Pham - Approved

- Tuesday, 11/14 – Day 1330 - 1430

· Tuesday 11/28 – Evening 1730 -1830 (?)

b. Chemicals being transported across campus. – Vince will follow up with VP Alexander

VIII. ACTION ITEM

IX. ADJOURN - 1350

Tuesday, September 26th, 2023

1:30pm-3:00pm

Meeting URL: <https://sjeccd-edu.zoom.us/j/83736493267?from=addon>

Meeting ID: 837 3649 3267

Attendance: Vincent Cabada, Shara Crary, Angel Fuentes & Antoinette Herrera for Dean Calderon, Kathy Tran, Andrea Alexander, Toby Smith, Cindy Bevan, Jose Salvador, Edgar Jimenez, Frances Lau, Nancy Tung, Bryan Pham

I. CALL TO ORDER –

- a. 1st Lu Crary and 2nd Bryan Pham

II. ADOPTION OF AGENDA - approved

- a. Additions/Deletions/Corrections
- b. Adoption of Agenda

III. APPROVAL OF MINUTES

- a. May meetings approved.
- b. September 12 corrections:

- i. Attended add Bryan Pham, Edgar Jimenez, Antoinette Herrera, and Nancy Tung
- ii. Approved with corrections.

IV. RECOGNITION AND ANNOUNCEMENTS

- a. Dean Herrera recognized VP Alexander and her team for the revitalization of the campus and the signage.
- b. Dean Fuentes recognized Vice Cabada for acting quickly when students attempted to enter construction areas.

V. PUBLIC COMMENTS (limited to only 3 minutes)

- a. Celso Batalha spoke on light pollution on campus.
- i. Astronomy classes in the evenings is having difficulty due to lighting on campus being too strong – impacts observatory.
 - Suggestions: shielding, strategic hours for lighting on that side of campus
 - Outcome: Vince to investigate and place on discussion or action items.
- b. Antoinette Hererra spoke to request a master list for offices on campus.
- i. Is there a process for assigning offices?
 - For example S130, 131, and 132 are underused – can we request that all attempts be made to assign faculty to the building they teach in.
 - Outcome: Assign to October Discussion or Action item

VI. REPORTS

- a. VP Alexander reported:
 - i. new construction and adopted budget.
- ii. AURR SFC
 - #1 – 15 were returned to administrator to assign priority.
 - If no dollar amount or details were given it was difficult to move forward with the request.

- Discussion was held about wording used, for example “hazardous” and who makes the final decision on whether the situation was deemed hazardous.
- Cindy Bevan asked about how information brought forward in the AURR process was then moved forward to the Team Dynamics page? How is the loop closed to ensure issues are resolved.
- i. Examples: sink traps clogged, mold abatement, etc.
- ii. Response:
 1. maintenance evaluates and then either fixes or contracts out the work.
 2. VP Alexander states that SFC or VP may be responsible for entering information into Team Dynamics.
 - a. Behavioral aspects, such as paint down a drain, are harder to control and the individual needs a refresher on how to dispose of items.
 3. Toby Smtih stated that we contract out the Environmental Health Response and that we may need to develop procedures. This could take 60 – 120 days for the new procedural manual.
 - a. We need to assess current procedures these issues.
 - Dean Herrera asked when the new building master plan would be available to review because of a chemistry lab being held in Acacia which requires chemicals to be transported from MS3 building – across campus – to Acacia.
- i. Response: Recommended Dean Herrera attend the new facility master plan meeting in October with final report out in March or April. Consultant is working on this now. Rough draft due in October with March 30th deadline.
- Some examples of completed work included a new soccer field but score board needs to be updated.

VII. DISCUSSION ITEMS

- a. Set SFC Campus Tour Dates
 - i. Day/Evening Campus walk to identify problem areas.
 - Recommended invitation to building managers for the walk.
 - Cindy Bevan brought up the topic of what to do with the report once it is completed, how do we close the loop on issues.

- Outcomes:
 - Dean Crary to attempt to find check sheet of campus walks.
 - Vince Cabada to bring idea to emergency preparedness committee meeting.
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VIII. ACTION ITEM

IX. ADJOURN

Tuesday, September 12th, 2023

1:30pm-3:00pm Meeting URL: <https://sjeccd-edu.zoom.us/j/86380637399?from=addon>

Meeting ID: 863 8063 7399

Attended: Vince Cabada, Lu Crary, Cindy Bevan, Janice Espinoza, Kathy Tran, Raul Martinez, Tom Morales, Angel Fuentes, Andrea Alexander,

I. CALL TO ORDER

a. Called to order at 1330

II. ADOPTION OF AGENDA

a. Additions/Deletions/Corrections

i. Add VP Alexander to discuss project updates

b. Adoption of Agenda

III. APPROVAL OF MINUTES

a. Attempting to find May minutes. Will bring to next meeting for approval.

IV. RECOGNITION AND ANNOUNCEMENTS

V. PUBLIC COMMENTS (limited to only 3 minutes)

a. No public comments

VI. REPORTS

a. Soccer Field –

- i. New turf installed,
- ii. Signage to decrease trespassing
- iii. Working on updating fence to a higher level

b. VP Alexander project updates:

i. Language Arts building opening 11/21/23

- 1. Waiting on the punch list and IT equipment
- 2. Highlights of building

a. Key fobs

b. Ergonomic desks

c. Bird deterrent chimes on the outside

ii. New Campus Entry road

- 1. Needs paved but waiting due to construction trucks using the road will open in Fall 2024

iii. General Education Building opening Fall 2024

- 1. Bird deterrent chimes are important to protect buildings

iv. Sequoia expansion opening Fall 2024 then moves to Sequoia remodel in 2025

v. All buildings ensuring ADA compliance is important due to the hills on campus

VII. DISCUSSION ITEMS

a. 2023-2024 SFC Goals

- i. Walk the campus at night as a committee to spot any potential issues such as low-lighting

VIII. ACTION ITEM

IX. ADJOUR