



Evergreen Valley College

Academic Senate Minutes

Tuesday, October 7, 2025

Mishra Conference Room

Present: Henry Estrada, David Hendricks, Juan Gil, Sravani Banerjee, Melissa Hornstein, Nancy Lin, Eric Narveson, Grace Estrada, Rahmon Pashtunyar, Maria Esperanza Outeirino-Feijoo, Tina Iniguez, Alessandro Bailetti Saez, Judith Girardi, Binh Vo, Grace Estrada, Melissa Hornstein

Absent: Kelly Nguyen-Jardin, Laura Garcia

Guest(s): Tejal Naik, VP Dickerson, Dean Fuentes, Sylvia Min

I. Call to Order – 3:02 pm

II. Adoption of Agenda with Amendments – Grace (1st), Judith (2nd)

- Dave moves to add to Consent for TRC Michael Masuda (Physics) has selected Celso Batalha to serve on his committee as Peer Evaluator.
- Melissa – update discussion items to reflect discussion items from STEM Division.

III. Approval of Minutes – adopted with the following Amendments, Grace (1st), Rahmon (2nd), Melissa abstained

- Laura Garcia - **CSU/UC system offices** weren't given a chance to review templates before release causing this issue.
- **Phase IIB** CCN templates early (by December).

IV. Public Comments (Limited to 3 minutes per person/ 5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

- Request from ASG. Can we offer a safe place to study late at night, an after-hours study hall. Currently Vicky Nelson President of ASG and others are driving to Santa Clara University to study as they are open until 11:00 pm – Grace Estrada on behalf of Mike Masuda
- Women and Gender Equity Program – Sylvia Min
 - The Women and Gender Equity Program was rebranded after losing access to its physical center, continuing its mission with broader inclusivity.
 - Faculty and advisory board updated the department webpage: added mission, history, events calendar, advisory board list, and highlighted interdisciplinary courses.
 - Coordinated 15 events focused on gender equity, LGBTQ+ inclusion, and civic engagement, including “Voting Matters” to support student awareness and compliance with the Student Civic Empowerment Act.
 - Celebrated Women’s History Month with programming on gender inequality, wage gap, and notable women from diverse backgrounds.
 - Served over 1,100 community members; record turnout of 173 attendees at the Women’s History Month book discussion tea.
 - Established formal partnership with AAUW; EVC is now an official college partner alongside Ohlone and Santa Clara University.

- Supported scholarships for women-identifying students, awarding over \$20,000 to three recipients.
- Program success credited to administrative support, advisory board dedication, and collaboration with EVC colleagues.
- CTC Report – Sylvia Min
 - To support one of our committee goals; to help our campus become more proficient and effective in using our technology by offering informal workshops and trainings, we surveyed all EVC employees with 64 responses.
 - 22% prefer trainings in person, 39% prefer Zoom, 24% request videos and 12% like to read handouts.
 - Based on survey results Ken, Supervisor of CTSS, and Sylvia will host in-person CTC training on Friday, October 17, 1:00 pm – 1:45 pm on “How to Use the Campus Printers”.
 - October is the National Cyber Security Month. Prashant Shinde shared documents on cybersecurity for distribution. A reminder that the cybersecurity Awareness Training is open until October 12, 2025.
 - Bad Actors and Bots. Our district was negatively impacted by bots during the last academic year, with an uptick in bot activity in late start Fall 2025 classes. Please take this survey and share your experiences.
https://sجدw.az1.qualtrics.com/jfe/form/SV_eWn77LZuhAV2IRs
- ASCCC Standards and Practices Committee – Eric Narveson
 - Committee oversees statewide Senate bylaws, equivalency rules, and discipline changes.
 - Four discipline proposals submitted; three under review: Mental Health Counseling, Uncrewed Aircraft Systems, and Mathematics.
 - Proposed math discipline change may restrict qualifications; details to be discussed at Area B meeting and fall plenary.
 - Spring plenary will include voting on finalized proposals. Let Henry know if you are interested in the math changes.
- Please make committee reports shorter – Eric Narveson

V. Committee Chair Reports (3 minutes per report as needed)

1) **All College Curriculum:** Grace Estrada

- At 9/25/25 ACCC meeting completed: 10 course/program proposals reviewed and approved – need faculty to make adjustments on proposals sent back.
- 5 courses on Sunset Policy List (CORs more than 6 years out of date or not offered in the past 3 years):

Course #	Course Title	Last Time Offered
BIM 122	Managing Construction Coordination Meetings	Fall 2021
BIM 125	Planning and Managing Construction Projects w/4D CAD	Fall 2017
BIM 138	BIM Work Experience	Spring 2018
KINS 058	Introduction to Athletic Injuries	Fall 2019
KINS 060L	Fitness Center Laboratory	

- [Updated ACCC Canvas shell](#) with new videos on [How to Modify a Course](#) and [How to Find Proposal Drafts](#) in CurriQunet Maverick
- Update: I will be at the Area B meeting on Friday and will not be in the weekly drop-in
- [Area B Curriculum North meeting](#) will be on Wednesday, October 29 at Laney College (free registration)

- 2) **AB 928:** Laura Garcia – No report
- 3) **AB 1111:** Grace Estrada
 - Template drafts are on target to be launched by 10/17/25.
- 4) **Student Learning Outcomes:** Rahmon Pashtunyar
 - Held second meeting (approx. two weeks ago); finalized goals for the year.
 - SLO compliance reports completed for 4 of 6 divisions:
 - Nursing & Counseling: 100%
 - STEM: 98%
 - Language Arts: 92%
 - Business & Workforce and Soccer divisions pending review.
 - PLO reports under review; departments needing updates will be notified.
 - Mid- and end-of-month reminders planned for PLO submissions.
- 5) **Guided Pathways:** Tina Iniguez
 - Guided Pathways applied for and received a grant for \$60,000 for program map sustainability and institutionalization in late spring 2025. The grant is awarded in three phases - \$20,000 for each phase. We just got approved for the second phase as of 10/6 to continue to keep program maps up to date and institutionalize GP at EVC.
 - The GP committee is exploring how college scheduling impacts program maps. A subcommittee has been formed to explore this more. In addition, I have joined the President's subcommittee for course scheduling with Dean Sean Stewart and Dean Crary.
 - The GP committee advocated for a few late add classes for fall 2025- We were happy to have ETH 010 and PSYC C1000 added for fall. Time to completion is dependent on course offerings. This will be a priority for the committee.
 - Reminder to have all faculty check their program maps to make sure they are up to date especially with AB 928 and AB1111.
 - Program maps should serve as more than just a list of program requirements. We have added key milestone actions for students, and we can add key faculty tips or career information to help students make informed decisions.
 - Please reach out to if you wish to add "Faculty Tips" to your program map.
 - Example: Art Department added a few Faculty Tips
 - Engage in the Art Club
 - Submit Artwork to the Annual Juried Exhibit
- 6) **Credit for Prior Learning (CPL):** Juan Gil
 - Reminder: Maria Clancarte (SJC) sent an email on Sept. 30 about the virtual 6th Annual Credit for Prior Learning (CPL) Summit on Oct. 31; registration link was included.
 - Met with VP of Academic Affairs to strategize next steps for CPL.
 - CPL Committee to reconvene on Oct. 16 at 10 a.m. via Zoom; meetings will be monthly for now.
 - Faculty introduced to CPL proposals from other colleges; mostly supportive with some concerns to be addressed with matriculation team.

- Goal to finalize proposals by end of October, then begin curriculum process.
- Regional joint venture update shared; funding approved but rollout timeline not yet specified.

7) **Professional Development:** Binh Vo

- Met last Thursday; approved funding request with quorum despite low attendance.
- Budget currently at -\$2,400; total funding requests for the year: \$22,150.
- Reminder to submit funding requests for upcoming conferences (fall/spring plenary).
- Planning underway for January PDD; breakout session proposal form updated to include deliverables.
 - Proposal form to be sent campus-wide this Friday for session submissions.
- Former committee member redirected PDC website update request to Donna for support. Donna will support going forward.
- March PDD tentatively scheduled for second Friday in March; will be held online.
- Regional joint venture funding approved; rollout timeline still pending.

8) **Distance Education (DE):** Tejal Naik

- Committee met last Thursday; progress made toward in-person engagement.
 - Vacant seats remain in SHHAPE, Nursing, and one classified position.
 - Mentorship efforts underway to fill academic seats, especially in Nursing.
 - New members updated on B&B committee purpose and activities.
 - Committee goals nearly finalized; plan to expand asynchronous IoT workshops.
- Student survey updates for online course evaluations still in progress.
- Will finalize the parameters for an AI Co-Op, AI Community of Practice, proposal in development; aiming for presentation by end of fall.
- Exploring scope of AI initiative (campus-wide vs. division/department level).

9) **College Budget:** Eric Narveson

- Budget Committee met two weeks ago; two new student members joined.
- Chancellor stated there is no budget crisis; VP Alexander awaits written confirmation and continues operating under structural deficit assumption.
- Ongoing discussion: whether committee members should recuse themselves from voting on AURRs tied to their departments.
- Committee reviewing definition of "mission critical" for funding decisions.
- Proposal to revisit district-level Resource Allocation Model (RAM) discussions.
- Next Budget Committee meeting scheduled for tomorrow.

10) **District Budget:** Henry Estrada/Eric Narveson

- District Budget Committee met on September 25
- Presentation on the 50% law clarified what counts toward classroom-related spending.
 - Request made to Vice Chancellor Edwin to share the presentation publicly or with the Board.
 - Noted: 50% law excludes librarians and counselors from instructional side.
- Federal funding (Fund 17) Categorical Funding for programs like TRIO, HSI, Upward Bound, Talent Search, and Anapezi will end by September 30, 2026. No current plans for state backfill; district preparing for worst-case scenarios.
- Chancellor stated to the group there is no budget crisis.

11) **Institutional Effectiveness:** Fahmida Fakhruddin

- Program Review (PR) Forms & CurriQunet System Status
 - Form Status: Updates for Instructional, Administrative, and Student Services forms are complete. The Annual Update and Resource Request form, Enhanced Career Education form, and the Library form remain outstanding.
 - Critical System Bugs: Multiple issues persist in the PR module, including:
 - Failure of SLO/Curriculum data to pre-populate correctly.
 - Poor data filtering (displaying historical courses/records).
 - The clone feature has been disabled due to data integrity risks.
 - Major Procedural Discussions
 - Word/Page Limit Proposal: The committee supported piloting word count/page limits for program review narratives to address overly long submissions (up to 70 pages).
 - SAO Compliance Requirement: The IEC proposed making Service Area Outcome (SAO) compliance mandatory for Student Services Program Review approval, pending follow-ups with the VP of Student Services regarding the lack of a designated SAO coordinator.
 - Program Review Handbook
 - The Handbook is confirmed as nearly complete and will be distributed for final committee review and approval.
 - Program Review Support Sessions
 - Ongoing Program Review Support Sessions, including Zoom drop-in sessions with the Curriculum and SLOAC chairs on Fridays, are scheduled throughout October (8th, 13th, and 15th) to assist program authors.
 - Tabling
 - Discussions on Institutional Set Standards (ISS) Planning and EMP implementation were tabled until the next meeting

12) **Campus Technology:** Sylvia Min – report made in Public Comments

- To support one of our committee goals; to help our campus become more proficient and effective in using our technology by offering informal workshops and trainings, we surveyed all EVC employees with 64 responses.
 - 22% prefer trainings in person, 39% prefer Zoom, 24% request videos and 12% like to read handouts.
 - Based on survey results Ken, Supervisor of CTSS, and Sylvia will host in-person CTC training on Friday, October 17, 1:00 pm – 1:45 pm on “How to Use the Campus Printers”.
- October is National Cyber Security Month. Prashant Shinde shared documents on cybersecurity for distribution. A reminder that the cybersecurity Awareness Training is open until October 12, 2025.
- Bad Actors and Bots. Our district was negatively impacted by bots during the last academic year, with an uptick in bot activity in late start Fall 2025 classes. Please take this survey and share your experiences.
https://sjedw.az1.qualtrics.com/jfe/form/SV_eWn77LZuhAV2IRs

13) **College Safety and Facilities:** Vince Cabada - no report

14) **Student Equity:** Victor Garza – no report

15) **College Council:** Henry Estrada

- College Council is finalizing the updated governance handbook, including committee structures.
- Enrollment Management Plan (SEM) approved last year; President is launching four priority committees:
 - Scheduling – Leads: Stuart and Perry
 - Equity Strategy – Lead: Dean Herrera
 - Retention – Lead: Sam Morgan
 - Micro-credentialing – Lead: Claudia Schlesky; VPs as co-leads
 - Faculty participation will be included in each priority area.

16) **District Council:** Henry Estrada

- District Council met on September 25; key focus was on student success as a district-wide priority. Student success will be central to the upcoming 8-year district plan.
- Chancellor emphasized the need for district-wide uniformity in procedures and technology. Noted differences in technology use between colleges (e.g., curriculum systems) to be addressed moving forward.

17) **District Academic Senate:** David Hendricks

- Have not met yet. Focus on following areas -
 - Emphasis on aligning budget allocations with stated college values, especially student success and course access.
 - Under-supported science programs affect morale and student outcomes.
 - Focus on maintaining current student enrollment while planning for future growth. Highlight need for thoughtful strategic enrollment management.
 - Section cancellations at both campuses, including full or near-full classes.
 - Encourage coordination with City College on program decommissioning experiences, aligning with AP 4020 task force efforts.

VI. Academic Senate President's Report

- Faculty Hiring Prioritization Committee updated timeline; pending Senate approval of Juan Gill via consent agenda today.
- Program viability reviews to begin; faculty will collaborate with VP Dickerson to assess outdated or inactive programs.
- Task force on district priorities reviewed internal data showing low success and retention compared to regional colleges.
 - Unfinished priorities from last cycle include:
 - Improving persistence and completion rates across ethnicities.
 - Completing workforce development strategic plan aligned with career education.
 - New district priorities for next cycle:
 - Plan alignment across district
 - Strategic enrollment management
 - Leadership stability and succession planning
 - Investment in technology and data infrastructure
 - Student success and career preparation
 - Communication and governance infrastructure
- Chancellor seeks unified direction and technology use across campuses.
- Monthly task force meetings ongoing; updates to be shared regularly.

VII. Academic Senate Vice President's Report - Kelly Nguyen-Jardin – no report

VIII. Consent Items

- A. Fall 2025 Tenured Faculty Evaluations
 - 1. Kelly Nguyen-Jardin (ESL) – Richard Longacre (evaluator)
 - 2. Todd Marvin (English) – Scott Wilson (evaluator)
 - 3. Sara Jacome (Spanish) – Richard Longacre (evaluator)
 - 4. Tejal Naik (DE) – Nasreen Rahim (evaluator)
 - 5. Emon Graves (Business) – RJ Ruppenthal (evaluator)
 - 6. Jennifer Kurushima (Biology) – May Chen (evaluator)
 - 7. Lisa Pang (Biology) – Azita Tavana (evaluator)
 - 8. Michael Masuda (Physics) – Celso Batalha (evaluator)
- B. Tenure Review Committee (TRC) – Himani Tiwari: Martha Hardin (Faculty); Janina Espinoza (Admin)
- C. Equivalency Committee – Vietnamese (Language Arts) - Kelly Nguyen-Jardin (ESL/Vietnamese/Viet T&I) and Rachel Cohen-Reyes (ESL)
- D. Campus Technology Committee – At-large Representative: Tejal Naik
- E. Faculty Hiring Prioritization Committee – Jual Gil

IX. Action Items

X. Discussion Items (limited to 3 minutes per item)

- A. Add/Drop Policy – Faculty duties – STEM Division
 - 1) Concern raised about students adding lab-based classes late and missing critical safety instruction.
 - 2) Faculty seek written policy confirming discretion to deny late adds for academic and safety reasons.
 - 3) Counselors highlighted student challenges with enrollment, eligibility, and limited late-start options.
 - 4) Suggestion to include advisories in course schedule and catalog about late enrollment risks.
 - 5) Discussion on potential resolution and legal guidance regarding instructor discretion.
 - 6) VP Dickerson to advise on legal concerns.
- B. Workload/Meeting on Friday – STEM Division

STEM division raised concerns about uneven faculty service on committees.

 - 1) Discussion on clarifying service expectations and committee participation requirements.
 - 2) Suggestion to include service activity tracking in budget and PD reports.
 - 3) Proposal to consider Friday as a designated meeting day to improve access.
 - 4) Noted scheduling conflicts and lack of incentives for committee involvement.
 - 5) Idea floated to establish minimum service commitment for all faculty.
 - 6) Is there a rule that says all faculty have to be part of a service committee – that is a contract issue. Part of Tenure review.
 - 7) At January PDD, Henry to have 10 minutes up front to address faculty, morale and committee openings.
 - 8) Henry to send out a list of committee vacancies to faculty.
- C. Faculty Representation Selection Process – STEM Division

Concern raised about inconsistent faculty representation across committees.

 - 1) Discussion on improving selection processes and ensuring equitable division participation.
 - 2) Clarified that most committees follow one rep per division plus one at-large member.
 - 3) Issues noted with dean involvement in committee elections; some divisions self-organize.
 - 4) Suggestion to standardize election procedures and improve onboarding for new deans.
- D. Program viability committee forming; Senate to select faculty reps for participation. – Henry Estrada
 - 1) VP Dickerson and Grace (Curriculum Chair) are required members of the committee. Faculty representatives need to be selected by the Senate; number not yet determined.

- a) Criteria for automatic deactivation vs. revitalization are under discussion.
 - b) Clarification needed on definitions: program vs. department vs. certificate.
 - c) Title IX defines a program as a certificate or degree (not the department).
 - d) Request for case study example from recent program viability process. VP Dickerson will share examples from SJCC.
 - e) Interest in regular reporting on program status: deactivations and new initiatives.
 - f) Emphasis on hands-on, career-focused programs and hyper-credentialing.
- 2) Program review is driven by evolving occupational needs, not just program "death." Revitalization and deactivation may occur simultaneously within a department.
 - 3) Demand exists for trades (e.g., electrical, plumbing) not currently offered.
 - 4) Examples of discontinued programs include French and American Sign Language.
 - 5) Four possible outcomes of review: continuance, revitalization, suspension, discontinuance.
 - 6) Programs may be shelved but not permanently removed - District retains course records.
 - 7) Task force initiated by Melissa Hornstein (AP 4020-4021) is active and meets regularly. VP Dickerson would like to participate. Grace is developing a flowchart for an expedited program viability process.
- E. Committee Evaluation Form – Henry Estrada
College Council has a form, should we have a form that committee members can evaluate to see if they achieved goals. What is the value – accountability. We can use this for accreditation. Historical documentation. – bring to discussion next meeting.

XI. Information Items (limited to 3 minutes per item)

- A. Academic Senate Fall Retreat – Henry Estrada
- 1) Participatory governance and how we implement 10+1.
 - 2) Committee Chairs for ACCC, SLOAC and IEC to present.
 - 3) Eric to present on Robert's Rules and provide handout.

XII. Announcements & Recognitions

- Sravani – Constitution Day tomorrow, 12:15.
- Sravani - RSVP for Union Picnic this Saturday.
- Tina – Grant petitions are due October 17 for degrees and certificates and transfer applications are open to apply for Fall 2026 and due by December 1.
- Eric – Archives Committee – priority as 50th anniversary, start looking for new location to move archive. Meeting October 16 via Zoom. Oversee Heritage Room, historical discoveries, time capsule and Memorial Grove.
- Next Academic Senate meeting: October 21, 2025

XIII. Adjournment – 4:59 pm – Alessandro (1st); Grace (2nd)