



Evergreen Valley College

Academic Senate Minutes

Tuesday, October 21, 2025

Mishra Conference Room

Present: Henry Estrada, David Hendricks, Juan Gil, Melissa Hornstein, Nancy Lin, Eric Narveson, Grace Estrada, Rahmon Pashtunyar, Maria Esperanza Outeirino-Feijoo, Tina Iniguez, Alessandro Bailetti Saez, Judith Girardi, Binh Vo, Grace Estrada, Melissa Hornstein

Absent: Sravani Banerjee

Guest(s): Tejal Naik, VP Dickerson, Sylvia Min, Claudia Barbosa-Daniels, Sean Dickerson

I. Call to Order – 3:00 pm

II. Adoption of Agenda with Amendments – approved amendments Grace (1st), Allesandro (2nd), approved with amendments Eric (1st), Grace (2nd).

- Correct Consent Item A – Diversity Action Committee Members: Replace Bobby Seals with Ricky Hansen (SSHAPE).
- Remove Action Item A – Diversity Action Council Members: Jose de Jesus Sanchez (At-Large), Himani Tiwari (At-Large), Jilian Gomez (At-Large).
- Add to Consent Items – Fall 2025 Faculty Evaluations: Katey Spach (Nursing) – Susan Machado (Evaluator).
- Discussion Item D - add Grace's name.

III. Approval of Minutes – adopted with the following Amendments, Grace (1st), Rahmon (2nd)

- Spelling correction to Sylvia Min and Tina Iniguez names.

IV. Public Comments (Limited to 3 minutes per person/ 5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

- Esperanza requested to add to the agenda as discussion for next meeting - LA building, all gender restrooms have no hygiene products. A student had an emergency and had to go home. It is not acceptable for an evening class, in the dark, to go from building to building looking for products.
- Claudia Barbosa-Daniels – UMOJA AFFIRM Counselor, and former coordinator. Requests support in returning the program to Academic Affairs from Student Services. The first request was made to VP Willis in August 2024. Since the transition to Student Services there has been a decline in enrollment and participation and we have fallen out of compliance with state UMOJA program.

V. Committee Chair Reports (3 minutes per report as needed)

1) **All College Curriculum:** Grace Estrada

- At the 10/09/25 ACCC meeting, 20 course/program proposals were reviewed and approved.
- We started discussing how to implement new Title 5 requirements for the COR as

well as other additions that may make improvements in articulation:

- Expansion of Universal Design for Learning (UDL) compliance. It is currently an optional textbox in the Methods of Instruction page.
- Addition of separate textboxes for writing and reading examples (in the Homework page).
- I updated ACCC Resource Canvas shell to include 2025 Curriculum Institute Presentations by topic (e.g., Curriculum Basics, Credit for Prior Learning, etc.).
- CurriQunet instructional videos:
 - [CQ Training: How to Find Courses, Reports, and Proposals in CurriQunet Maverick \(8m53s\)](#)
 - [CQ Training: How to Find Proposal Drafts in CurriQunet Maverick \(05m09s\)](#)
 - [CQ Training: How to Update a Course in CurriQunet Maverick \(28min21s\)](#)
- The [Area B Curriculum North](#) meeting will be on Wednesday, October 29 at Laney College (free registration). Tejal, Laura, Henry, and I plan to attend this in-person meeting.
- We have only three more ACCC meetings left this semester: October 23, November 13, and December 11.
- Here is a summary of upcoming new programs and courses as well as those that will be deactivated:

MEETING	PROPOSAL	COURSE/PROGRAM
9/11/25	New program	Certificate of Achievement: LGBTQ+ (15 units)
	New program	Cert of Achievement: Office Assistant (29 units)
	New program	Certificate of Achievement: Adult Education
	Deactivation	PHYS 004A: General Physics (5 units)
	Deactivation	PSYCH 510: Bridge to Psychology (0 unit)
9/25/25	New program	Cert of Ach: Community Service Officer (12 units)
	Deactivation	ACCTG 138: Work Experience (1-8 units) - SPR'26
	Deactivation	SERV 002: Service-Learning: Personal and Career Development (3 units) – SPR'26
	Deactivation	AUTO 172: Chassis and Drivetrain Systems (2.5 units) - F'26
	Deactivation	BIS 011: Computer Keyboarding (1 unit) - F'26
	Deactivation	BIS 095: Microsoft Windows (1 unit) - F'26
	Deactivation	BIS 106: Microsoft Word (3 units) - F'26
	Deactivation	BIS 121: Web Techniques for Business (1 unit) - F'26 10/09/25
	New program	AS-Transfer: Mathematics 2.0 (60 units)
•	Deactivations Effective Spring 2026	
	○ ACCTG 138: Work Experience (1-8 units)	
	○ MATH 052: Math for Elementary Education (3 units)	
	○ SERV 002: Service-Learning: Personal and Career Development (3 units)	
•	Deactivations Effective Fall 2026	
	○ AUTO 172: Chassis and Drivetrain Systems (2.5 units)	
	○ BIS 011: Computer Keyboarding (1 unit)	
	○ BIS 095: Microsoft Windows (1 unit) • BIS 106: Microsoft Word (3 units)	
	○ BIS 121: Web Techniques for Business (1 unit)	
	○ CIT 054: UNIX/Linux System Administration (3 units)	
	○ Associates in arts: Engineering (88-90 units)	
	○ Associates in science for Transfer: Mathematics (60 units)	

- New Courses Effective Spring 2026 (passed ACCC)
 - MATH 072L - SUPPORT FOR CALCULUS II WITH ANALYTIC GEOMETRY
- New Courses Effective Fall 2026 (passed ACCC)
 - COMSC 010 - Introduction to Computer Science
 - COMSC 050 - Introduction to Linux/UNIX
 - ECON 020 - HEALTH ECONOMICS
 - PHIL 055 - CRITICAL THINKING AND WRITING
 - PSYCH 028 - LGBTQ+ PSYCHOLOGY
 - WOMS 027 - INTRODUCTION TO LGBTQ STUDIES
- New Programs Effective Fall 2026 (passed ACCC)
 - Adult Education - Certificate of Completion
 - Generative AI Application Development Program - Certificate of Achievement: Certificate of Achievement
 - Generative AI Entrepreneurship Program - Certificate of Achievement: Certificate of Achievement

2) **AB 928:** Laura Garcia

- ENGL C1000 (formerly ENGL 001A), ENGL C1001 (formerly ENGL 001C) and ENGL C1004 (soon to be formerly ENGL 001B) have all been updated to align with CSU/UC feedback.
- Next steps for ENGL C1000, ENGL C1001 and ENGL C1004 will be submitted for Cal-GETC approval in December.
- Phase IIB courses are intentionally being moved through our curriculum process to allow me to submit for Cal-GETC this December.
- CCN Phase IIA degree revisions are making their way through the curriculum process. Goal is to have all degree revisions launched by the end of the semester and approved by ACCC by the end of the spring 2026 semester.
- CCCC has provided guidance on streamlining Phase IIA degree revisions through a signed certification form similar to what was signed for Phase I degree updates. The certification form is due June 1, 2026.

3) **AB 1111:** Grace Estrada

- All AB1111 Phase IIB template implementation proposals were launched by 10/17.
- Phase IIB will be effective Fall 2027.

4) **Student Learning Outcomes:** Rahmon Pashtunyar

- SLO compliance: ~86–87%.
- PLO compliance: ~10%, due Nov 1.
- PLO video: Recording delayed by bugs; will finish tonight and send after approval (likely tomorrow).
 - Issues: 3 tickets filed for PLO process bugs.
- Canvas integration: Paused; evaluating long-term software options.

5) **Guided Pathways:** Tina Iniguez

- Emphasize integration across all committees; focus on student success from outreach to graduation.
- New grant supports institutionalization of Guided Pathways beyond current funding.

- Priority Registration: Starts Nov 3; the schedule is released, but students cannot yet see registration dates.
- Deep Dive into scheduling:
 - Exploring late-start classes, night class centralization, and PDD training to improve completion.
- Enrollment Data: 64 students applied mid-August but didn't enroll; 254 applied earlier without enrolling—possible bots or outreach gaps.
- Course Maps: Updates for 2026–27 underway; includes course renumbering.
- Tutoring Insight: Stigma around support labs for English 105; considering renaming to reduce barriers where students don't want this shown on their transcripts.

6) **Credit for Prior Learning (CPL):** Juan Gil

- Credit for Prior Learning Summit: Virtual event on Oct 31, starts ~9 or 10 AM; registration required (email sent by City College contact).
- Automotive proposals in progress; concerns about recording awarded credits, meeting with district pending resolution.
- Committee will meet monthly, 3rd Thursday at 10 AM with Office Hours: Fridays for curriculum, SLOs, and program review.
- Next Steps: Implement automotive courses after faculty approval; reconvene Nov 20.
- AP4235 Revision: Completed a year ago; still awaiting district action—follow-up recommended.

7) **Professional Development:** Binh Vo

- Met October 16; strong attendance; welcomed new member Bobby Seal.
- Budget: PDC funds at \$16,150; approved 5 requests; denied 1 for international travel (Board Policy 7400).
- January PDD: Committee to finalize theme and deliverables; plan Guided Pathways workshop for PDD.
 - President Lopez will use his 20 minutes to spotlight the 50th Anniversary Celebration and what has kept Henry around so long.
 - Bob Lombard – taking pictures of entire campus.
 - Please submit breakout proposals with deliverables.
 - Planning different food option.

8) **Distance Education (DE):** Tejal Naik

- The DEC decided on the following goals for the 2025- 2026 academic year:
 - Gather faculty input on Gen AI (Generative Artificial Intelligence) use and readiness through a campus wide survey to guide future DE (Distance Education) planning and establish Communities of Practice to continue developing and implementing AI best practices and guidelines for teaching and learning.
 - Build on last year's pilot by establishing the asynchronous IOTL (Innovation in Online Teaching and Learning) workshop format as a regular DE refresher training option.
 - Update Student Surveys for Online Courses to align with Online faculty Observation form.
 - We have started work on the AI survey and the committee did a first walkthrough of the survey questions. We had interest in the survey from SJCC and I am planning to meet with the Senate leadership – Henry Estrada, David Hendricks & Mark Branom as well as the SJCC DE coordinator to plan a districtwide AI survey. In addition, the committee continues to focus on strengthening DE certification.

9) **College Budget:** Eric Narveson

- Budget Committee: Meeting scheduled for tomorrow (online).
- Review AURR process; possible RAM revival.
- Address loss of Fund 17 federal grants (end of Sept next year); explore alternative funding.
- Clarify "mission critical" criteria for funding decisions.
- Discuss set-aside funds for small requests (<\$1,000) and enrichment activities (e.g., speakers).
- Prevent large-ticket items from consuming all discretionary funds.

10) **District Budget:** Henry Estrada/Eric Narveson

- Will meet on October 30.

11) **Institutional Effectiveness:** Fahmida Fakhruddin

- **District's Strategic Planning and Enrollment Management**
 - District Strategic Plan Goal: The District Strategic Plan Task Force aims to set measurable district priorities by mid-spring (March). This timeline follows an environmental scan of key data (enrollment, success rates, etc.) to be completed by the end of the current year.
- **Six Guiding Principles for the District:**
 - Alignment of all institutional plans across the district.
 - Strategic Enrollment Management (SEM) to address the "enrollment cliff" by focusing on alternative populations (e.g., dual enrollment, veterans, retraining students).
 - Strengthening leadership stability and performing succession planning.
 - Investment in technology and data infrastructure to achieve district-wide uniformity and efficiency.
 - Student Success and Career Preparation, acknowledging the increased need to make the college "student-ready" and address retraining demands (including those related to AI).
 - Communication and Governance Infrastructure re-evaluation to ensure effective constituent voice.
- **Educational Master Plan (EMP) Update:** The President's four key priorities roll up to the EMP and SEM effort. These working groups are:
 - Scheduling (led by Dean Stewart and Dean Crary).
 - Student Equity (led by Dean Herrera and Dean Robert Gutierrez).
 - Retention/Success (led by Dean Morgan and Ebony Berry).
 - Micro-credentialing and Dual Enrollment (led by Fuentes and Director Dickerson).
- **Institutional Effectiveness and Data Management**
 - Institutional Set Standards: VP Dickerson and the IEC Chair will meet with Vice Chancellor Brown to review and update the institutional set standards. This work is critical for gathering evidence needed for the midterm accreditation report due next year.
 - Centralized Data: The data research function is now centralized at the district office, overseen by Executive Director Joyce Lui.
 - Program Review System Integration Pause: The district is currently pausing any

system integrations (like Canvas to CurriQunet) while Vice Chancellor Prashant reviews and aligns software across the district.

- **Program Review Process**

- AURR Form Update: The Annual Update and Resource Request (AURR) Form was updated to include the Budget Committee's revised six criteria for resource allocation. A minor layout issue under criteria 6C and 6D is still awaiting correction.
- Program Review Word Limits: The committee agreed to develop official word count limits and guidelines for lengthy narrative sections of the Program Review forms. This is intended to promote conciseness and align the narratives with the college's new data-driven resource prioritization process.
- PR Handbook & Support: The updated draft of the Program Review Handbook was distributed to committee members for review and feedback prior to the next meeting. Program Review support sessions are scheduled throughout November, running up to the December 1st submission deadline.

- **Compliance Action Item Passed**

- SAO Requirement: The committee passed a motion to formally require Service Area Outcome (SAO) assessment compliance for the approval of all Student Services Program Reviews. This decision establishes compliance as a prerequisite for approval, matching the existing Student Learning Outcome (SLO) requirement for instructional programs.

12) **Campus Technology:** Sylvia Min – no report

13) **College Safety and Facilities:** Vince Cabada - no report

14) **Student Equity:** Victor Garza – no report

15) **College Council:** Henry Estrada

- College Council originally had 3 goals: update governance handbook, assess committees, and developing the enrollment management plan.
- Now focused on one goal: improve campus-wide communication.
 - Host forums for constituency leaders to share updates with Q&A.
 - Upcoming Forum November 19, 1:30 PM Language Arts Lecture Hall.
 - Provide summaries or video recordings for campus access.
 - Build and assess a necessity matrix for communication plan.

16) **District Council:** Henry Estrada – no report

17) **District Academic Senate:** David Hendricks

- Strategic Enrollment Management: VP Brown is forming a district-level work group with faculty (4 total: academic, counselor, CPE, librarian), admins, and classified staff.
 - Institutionalize enrollment management; align with values for student success and high-wage job focus.
 - Ensure funding supports stated priorities and values.
- Program Viability: Task force progressing on definitions and review criteria; groundwork underway with Senate and city coordination.

VI. Academic Senate President's Report

- City College Fencing: Board discussed completing full campus fencing due to safety concerns; faculty and student trustees opposed; project has been in plans for 2 years. We need to stay engaged as no one said anything until it was too late.
- EEO Diversity & Advisory Committee: Focus on pre-hiring and onboarding improvements; Title V-compliant hiring strategies; campus climate surveys; professional development, mentoring, and leadership opportunities for all employees.
- Faculty Hiring Prioritization: Committee finalized list which was provided; process included late addendums; ratings averaged after dropping high/low scores; consensus reached on fairness.
 - Request to use "discipline" instead of "department" for accuracy in program reviews and hiring prioritization going forward and alignment with state minimum qualifications.
 - Clarified ranking method for multiple positions within the same area; addressed declared majors data collection challenges.
 - Highlighted top 5 positions, but the final decisions rest with the president; past practice shows flexibility in acceptance.
 - Concern about repeated requests for unfilled nursing positions; need to track historical approvals and clarify responsibilities.
- The committee will start again in the spring.

VII. Academic Senate Vice President's Report - Kelly Nguyen-Jardin

- Congratulations to the Senate for hosting a successful Retreat.
- Kelly attended the ASG meeting in September; Dean Garza presented the Equity Master Plan, Ryan Brown expressed his commitment to supporting the ASG, and Marleny Serrano, an intern with the Student Senate for California Community Colleges, spoke about the SSCCC and encouraged student participation.
 - Kelly will present AI guidelines at the next ASG Meeting.
 - Currently exploring options for a safe study space for evening study hall; awaiting clarification before meeting with VP Alessandro.
- A nomination call for the two at-large seats on the Diversity Action Committee will go out next week.

VIII. Consent Items

- A. Diversity Action Committee Members: Mark Bernbeck (BW); Bobby Seals (SSHAPE); Bonnie Brown (STEM); Elizabeth Eckford (LA); Mirella Burton (Counseling).

IX. Action Items

- A. SLOAC Counseling position to be changed to At-Large for the remainder of the calendar year. Rahmon 1st, Tina 2nd

X. Discussion Items (limited to 3 minutes per item)

- A. Committee Evaluation Form – Henry Estrada
 - Currently we do this unofficially; do we want committees to complete this form as a standard to aim for.
 - Helpful for accreditation and is a great model if we adopt as part of campus culture.
 - The current form doesn't leave room for flexibility in shifting goals, but we can modify to fit our needs. You can list a completed item as an accomplishment even if it is not listed as a goal.
 - Dave suggests pilot year.
- B. Umoja-AFFIRM move back under an Academic Dean – Dave Hendricks
 - It is an Academic Program which should be under an Academic Dean. There is frustration that this was done in the first place. Dave will write up the resolution.

- Claudia shared that the original move and conversations happened while she was on leave. No discussions were held with Umoja.
- C. SLOAC – At-Large Position – Rahmon Pashtunyar
 - Counselor position has been open since 12/2024; Dean Garza can't find one. Asking for call for at-large position for academic year. Move to suspend the rules and move to Action. Kelly 1st, Grace 2nd moved to action.
- D. AP 4020/4021 - Melissa Hornstein & Grace Estrada
 - Proposed language from task force – intermediate stage. Program revitalization, fast track for when you don't go through full process to deactivate which takes a full year.
 - Henry commends Melissa and Grace on their leadership.
 - Allesandro 1st, Eric 2nd suspend, move to action.

XI. Information Items (limited to 3 minutes per item)

- A. Women and Gender Studies – Sylvia Min
- Confusion regarding department and Program.
 - Only offering one section per semester
 - Revisit

XII. Announcements & Recognitions

- Grace – recognizes women's soccer, great job to students, coaches, trainers.
- Next Academic Senate Meeting: November 4, 2025

XIII. Adjournment – 5:05 pm – Judith (1st); (2nd)