



**EVERGREEN VALLEY COLLEGE
All-College Curriculum Committee
Minutes of September 11, 2025**

- Present:** Mark Bernbeck, Vicki Brewster, Laimi Cong-Huyen, Grace Estrada, Erlinda Farris, Laura Garcia, Judith Girardi, Robert Gutierrez, Antoinette Herrera, Tina Nguyen, Rahmon Pashtunyar, Rosa Pereida, Claudia Schalesky and Jovita Valdez
- Absent:** Maniphone Dickerson, Peter Miskin, Tejal Naik and Eric Narveson
- Guests:** Melody Barta, Angel Fuentes, Charlie Kahn-Lomax, John Kaufmann, Sylvia Min, Preeti Srinivasan and Carmen Vera

- I. **Call to Order:** 2:36 p.m. by Grace Estrada
- II. **Approval of Agenda** - The agenda was unanimously approved.
- III. **Approval of the Minutes:** The minutes from the May 8th meeting were tabled.
- IV. **Public Comments/Announcements:** Robert shared that the Division of Language Arts is in the process of forming the division curriculum committee. It should be formed by the next ACCC meeting. Grace will speak to Laimi regarding division curriculum chair training.
- V. **Curriculum Training and Updates:** Grace reviewed the CurriQunet fields with the committee. She shared the updates in the Canvas shell. Grace included the 2025-2026 curriculum submission timelines and all resources from the Curriculum Institute.

Grace also shared information about Policy 4020 and 4021 changes

VI. **Curriculum/Articulation**

A. **EVC New Course Proposals (*Requires Governing Board Approval*)**

None

B. **EVC New and Revised Program (*Requires Governing Board Approval*)**

Program Certificate of Achievement: Paralegal Studies (24 units)

The paralegal profession is one of the fastest-growing job fields in the nation. Paralegals hold increasingly important and high-paying positions at large and small law firms, corporate legal departments, government agencies, banks, real estate and insurance companies, nonprofit organizations, Silicon Valley startups, and freelance paralegal businesses.

The program was represented by Dean Angel Fuentes. It was unanimously approved. **Effective fall 2026**

Program: Certificate of Achievement: LGBTQ+ Studies (15 units)

The LGBTQ+ Studies Certificate of Achievement is designed for students that are looking to expand their knowledge of sexual and gender minorities.

Action: The program was represented by Charlie Kahn-Lomax. It was unanimously approved. **Effective fall 2026**

Program: Certificate of Achievement: Office Assistant (29 units)

The Office Assistant Certificate of Achievement prepares students for a variety of office support roles, such as Office Assistant, Administrative Assistant, Executive Assistant, Data Entry Specialist, and Office Coordinator.

Action: The course was represented by Carmen Vera. It was unanimously approved. **Effective fall 2026**

Program: Certificate of Achievement: Adult Education (0 unit)

This non-credit Adult Education Certificate addresses California's urgent need for credentialed, highly qualified educators in adult education.

Action: The program was represented by Carmen Vera. After a minor edit, it was unanimously approved. **Effective fall 2026**

C. EVC Course Revisions (Do Not Require Governing Board Approval)

Course: ACCTG 096A: Federal Income Taxation of Corporations + All DE Modalities (3 units)

This income tax course focuses on the federal taxation of C corporations, and estates and trusts.

Action: The course was represented by Melody Barta. It was unanimously approved. **Effective spring 2026**

Course: ART 035: Digital Art + All DE Modalities (3 units)

This course is an introduction to the fundamental concepts, practices, and theories of creating art using industry-standard computer software.

Action: The course was represented by Sylvia Min. It was unanimously approved.
Effective fall 2026

Course: THEAT 050: Introduction to Theatre Design - All DE Modalities Only (3 units)

Students are introduced to basic principles of theatrical design and receive practical experience for use in all formal theatrical applications including scenery, lighting, sound, costumes, makeup, properties, theatrical equipment and construction techniques.

Action: The course was represented by John Kaufmann. It was unanimously approved.
Effective spring 2026

Course: THEAT 051: Costume Design - All DE Modalities Only (3 units)

This course introduces students to stage costume design. Students will create and construct costumes appropriate to a wide range of stage productions.

Action: The course was represented by John Kaufmann. It was unanimously approved.
Effective spring 2026

Course: THEAT 052: Stage Makeup - All DE Modalities Only (3 units)

Students will be introduced to basic techniques of designing and applying stage makeup.

Action: The course was represented by John Kaufmann. It was unanimously approved.
Effective spring 2026

Course: THEAT 053: Introduction to Stage Lighting - All DE Modalities Only (3 units)

Students are introduced to basic theories and methods of stage lighting for all production types.

The course was represented by John Kaufmann. It was unanimously approved.
Effective spring 2026

Course: CHEM 001A: General Chemistry (5 units)

This is the first course in general chemistry with lab, for science and pre-professional majors.

Action: The course was represented by Preeti Srinivasan. It was unanimously approved.
Effective spring 2026

Course: AUTO 182A: Tesla Service Technician Training (Session A) + Fully/Hybrid Synchronous Modalities (3 units)

This course is part of a series of four courses that will provide the technical skills necessary to gain successful employment with TESLA Motors as a service technician.

Action: The course was represented by Mark Bernbeck. It was unanimously approved.
Effective fall 2026

Course: AUTO 182B: Tesla Service Technician Training (Session B) + Fully/Hybrid Synchronous Modalities (3 units)

This course is part of a series of four courses that will provide the technical skills necessary to gain successful employment with TESLA Motors as a service technician.

Action: The course was represented by Mark Bernbeck. It was unanimously approved.
Effective fall 2026

Course: EDIT 022: Online Course Development +All DE Modalities (3 units)

This course offers a hands-on approach to designing courses and utilizing current Learning Management System (LMS) tools to create content for various online formats.

The course was represented by Carmen Vera. After a minor edit, it was unanimously approved. **Effective spring 2026**

VII. Consent Agenda

ARTH C1200: Survey of Art History from the Renaissance to Contemporary – Correction to course title (from Survey of Art History: Renaissance to Contemporary to Survey of Art History from the Renaissance to Contemporary)

Deactivations – Effective Fall 2025

MATH 052: Math for Elementary Education (3 units)

PHYS 004A: General Physics (5 units)

PSYCH 510: Bridge to Psychology (0 unit)

VIII. New Business

ACCC Goals for 2025-2026 (unanimously passed):

1. Update the curriculum handbook
2. Review the CurriQunet proposal fields
3. Revisit/update the curriculum submission timeline
4. Develop a written process for addressing the impact of deactivations

There was a discussion about streamlining the deactivation process outside divisions.

IX. **Old Business**

- A. Possible additions to course proposals:
 - i. Checkbox for when changes are made to address DEIAA needs – There was discussion. However, no decision was made.
- B. Course Update Policy – No updates
- C. Curriculum Handbook – Grace shared with the committee that she created a glossary of terms for the Curriculum Handbook.
- D. Curriculum Sunset Policy Update: This was tabled until the next meeting.
- E. AB 1111 – Common Course Numbering (CCN) – Grace informed the committee that there was faculty training last Friday 9/5/25. The template has to be submitted to the CSU/UC system for approval.
- F. AB 928 – Cal-GETC – No updates

X. **Adjournment** - Meeting was adjourned at 3:56 p.m.