



**EVERGREEN VALLEY COLLEGE
All-College Curriculum Committee
Minutes of October 9, 2025**

Present: Mark Bernbeck, Vicki Brewster, Laimi Cong-Huyen, Grace Estrada, Erlinda Farris, Laura Garcia, Judith Girardi, Robert Gutierrez, Antoinette Herrera, Alison Johnson, Tejal Naik, Eric Narveson, Rahmon Pashtunyar, Rosa Pereida, Claudia Schalesky and Jovita Valdez

Absent: Maniphone Dickerson, Tina Nguyen and Jeanine Vaughn

Guests: Todd Marvin, Kelly Nguyen-Jardin, Preeti Srinivasan and Carmen Vera

- I. **Call to Order:** 2:36 p.m. by Grace Estrada
- II. **Approval of Agenda** - The agenda was unanimously approved.
- III. **Approval of the Minutes:** The minutes from the September 11th meeting were unanimously approved.
- IV. **Public Comments/Announcements:** Grace welcomed Alison Johnson to the committee. She will be representing the SSHAPE division on the committee and she will be the SSHAPE division curriculum chair.
- V. **Curriculum Training and Updates:** Grace showed the updates in the Canvas shell. The Curriculum Institute Resources can be viewed by topic.

Grace also shared an AI generated logo for the committee. There was a brief discussion.

VI. **Curriculum/Articulation**

A. EVC New Course Proposals (*Requires Governing Board Approval*)

None

B. EVC New and Revised Program (*Requires Governing Board Approval*)

Program Associate in Science: Office Administration: Management (60 units)

The Office Administration: Management degree is designed to prepare students for employment and career advancement in a business office as an administrative professional.

The program was represented by Carmen Vera. After minor edits, it was unanimously approved. **Effective fall 2026**

Program: Associate in Science for Transfer: Economics (60 units)

The Associate in Arts in Economics for Transfer (AA-T) degree will prepare students with the strong foundation necessary for pursuing studies at the university level in various careers in the fields of banking, inventory management, academia and government service.

Action: The program was represented by Dean Robert Gutierrez. Dean Gutierrez was covering for Dean Angel Fuentes while he was out of the office. It was unanimously approved. **Effective fall 2026**

Program: Associate in Science for Transfer: Mathematics 2.0 (60 units)

The Associate in Science in Mathematics 2.0 for Transfer (AS-T) degree is intended for students who plan to complete a baccalaureate degree in Mathematics or a related field of study at a California State University.

Action: The course was represented by Laimi Cong-Huyen. It was unanimously approved. **Effective fall 2026**

C. EVC Course Revisions (Do Not Require Governing Board Approval)

Course: COUNS 018: Planning an Educational Future: EVC to SJSU + All DE Modalities (1 unit)

This course is designed to assist students who have applied to San José State with their transition from EVC to San José State University.

Action: The course was represented by Laura Garcia. It was unanimously approved. **Effective fall 2026**

Course: AUTO 132A: Honda Individualized Skills Training (IST) Session A + Fully/Hybrid Synchronous Modalities (1.5 units)

This course allows automotive students to complete Honda Individualized Skills Training. This course includes "hands-on" skill modules covering General and Express-Service.

Action: The course was represented by Mark Bernbeck. It was unanimously approved. **Effective fall 2026**

Course: **AUTO 132C: Honda Individualized Skills Training (IST) Session C + Fully/Hybrid Synchronous Modalities (1.5 units)**

This course introduces the student to Honda manufacture training curriculum. Student's progress in this and other courses leads to Honda manufacturer certification.

Action: The course was represented by Mark Bernbeck. After minor edits, it was unanimously approved. **Effective fall 2026**

Course: **CHEM 015: Fundamentals of Chemistry + Hybrid Asynchronous/Synchronous Modalities (4 units)**

This course covers the fundamentals of modern inorganic chemistry with emphasis on atomic structure, chemical bonding, chemical formulas, nomenclature, equations, stoichiometry, gas laws, solutions, and related topics.

Action: The course was represented by Preeti Srinivasan. It was unanimously approved. **Effective fall 2026**

Course: **MATH 021L: Precalculus Support (0.5 unit)**

The objective of this course is to review the core prerequisite skills and concepts needed for precalculus, and to go along with MATH 021.

Action: The course was represented by Laimi Cong-Huyen. It was unanimously approved. **Effective fall 2026**

Course: **MATH 022: Trigonometry + All DE Modalities (3 units)**

This course in numerical and analytical trigonometry is designed to prepare students for the level of trigonometry and advanced algebraic concepts necessary for calculus.

The course was represented by Laimi Cong-Huyen. It was unanimously approved. **Effective fall 2026**

Course: **MATH 025: Precalculus Algebra and Trigonometry + All DE Modalities (6 units)**

This course is an intensive combined course in college algebra and trigonometry designed primarily as preparation for calculus.

Action: The course was represented by Laimi Cong-Huyen. It was unanimously approved. **Effective fall 2026**

Course: MATH 061: Finite Mathematics + All DE Modalities (3 units)

Finite mathematics is the application of skills acquired in algebra to problems in business, management, economics, and the social sciences.

Action: The course was represented by Laimi Cong-Huyen. It was unanimously approved. **Effective fall 2026**

Course: ENGL C1000: Academic Reading and Writing + All DE Modalities (3 units)

In this course, students receive instruction in academic reading and writing, including writing processes, effective use of language, analytical thinking, and the foundations of academic research. Formerly ENGL 001A.

Action: The course was represented by Todd Marvin. It was unanimously approved. **Effective fall 2026**

Course: TI 041: Vietnamese Grammar for Translation & Interpreting +All DE Modalities (3 units)

This course provides students with the analysis and description of some of the most relevant aspects of the Vietnamese language in translation and interpreting.

The course was represented by Dean Robert Gutierrez. It was unanimously approved. **Effective fall 2026**

Course: TI 042: Fundamentals for Vietnamese Translation & Interpreting + All DE Modalities (3 units)

This course provides an introduction to the translation and interpreting profession, focusing on the theories, techniques, methods, and challenges associated with the field.

Action: The course was represented by Dean Robert Gutierrez. It was unanimously approved. **Effective fall 2026**

Course: TI 043: Vietnamese/English Linguistic Analysis for Translation & Interpreting + All DE Modalities (3 units)

This course provides students with an analysis and description of some of the most relevant aspects of the Vietnamese and English languages as well as the Vietnamese and American cultures, focusing on the aspects of translation and interpreting.

Action: The course was represented by Kelly Nguyen-Jardin. It was unanimously approved. **Effective fall 2026**

- Course:** **TI 044: Vietnamese Sight Translation + All DE Modalities (3 units)**
This course introduces students to the fundamental skills of sight translation/interpreting focusing on the legal equivalence requirements of this mode of interpretation.
- Action:** The course was represented by Kelly Nguyen-Jardin. After minor edits, it was unanimously approved. **Effective fall 2026**
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- Course:** **TI 045A: Vietnamese Consecutive Interpreting 1 + All DE Modalities (3 units)**
This course introduces students to the fundamental skills of Consecutive Interpreting focusing on the legal requirements of this mode of interpretation in legal, healthcare, and other community settings.
- The course was represented by Kelly Nguyen-Jardin. It was unanimously approved. **Effective fall 2026**
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- Course:** **TI 045B: Vietnamese Consecutive Interpreting 2 + All DE Modalities (3 units)**
This course focuses on providing students with more complex and extensive skills needed in Consecutive Interpreting.
- Action:** The course was represented by Kelly Nguyen-Jardin. It was unanimously approved. **Effective fall 2026**
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- Course:** **TI 046A: Vietnamese Simultaneous Interpreting 1 + All DE Modalities (3 units)**
This course introduces students to the fundamental skills of Simultaneous Interpreting focusing on the legal requirements of this mode of interpretation.
- Action:** The course was represented by Kelly Nguyen-Jardin. It was unanimously approved. **Effective fall 2026**
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- Course:** **TI 046B: Vietnamese Simultaneous Interpreting 2 + All DE Modalities (3 units)**
This course helps students continue to build simultaneous interpretation skills focusing on providing students with more advanced and intense practice as well as techniques in mastering required language and interpreting skills of this mode of interpretation.
- Action:** The course was represented by Kelly Nguyen-Jardin. After a minor edit, it was unanimously approved. **Effective fall 2026**

VII. **Consent Agenda**

Deactivations – Effective Fall 2026

Associates in Arts: Engineering (88-90 units)

Associates in Science for Transfer: Mathematics (60 units)

CIT 054: UNIX/Linux System Administration (3 units)

VIII. **New Business**

IX. **Old Business**

- A. Possible additions to course proposals:
 - i. Checkbox for when changes are made to address DEIAA needs – No updates
- B. Course Update Policy – No updates
- C. Curriculum Handbook – No updates
- D. Curriculum Sunset Policy Update: Grace stated that the BIM program is under program viability review. She will contact the division dean and kinesiology faculty regarding the KINS courses.

Course #	Course Title	Last Time Offered
BIM 122	Managing Construction Coordination Meetings	Fall 2021
BIM 125	Planning and Managing Construction Projects with 4D CAD	Fall 2017
BIM 138	BIM Work Experience	Spring 2018
KINS 058	Introduction to Athletic Injuries	Fall 2019
KINS 060L	Fitness Center Laboratory	Never Offered

- E. AB 1111 – Common Course Numbering (CCN) – Laura mentioned that the degrees affected by the CCN will be launched by the end of the semester.
- F. AB 928 – Cal-GETC – Laura informed the committee that the ENGL C1000, ENGL C1001 and ENGL C1002 courses had issues getting Cal-GETC approval. The English faculty will revise the courses to address the issues and the courses will be resubmitted for Cal-GETC approval.

X. **Adjournment** - Meeting was adjourned at 3:49 p.m.