
EVERGREEN VALLEY COLLEGE
PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES: THURSDAY, NOVEMBER 20, 2025

LA-367 AT 3:15 PM [ZOOM OPTION](#)

2025-2026 PDC COMMITTEE MEMBERSHIP

Anali Dimas (Classified/Enrollment Services)*

Bob Lombard (MSE)*

Grace Tong (Student Success)*

Maria Esperanza Outeiriño-Feijoo (Language Arts)*

Bobby Seals (SSHAPE/SSHAPE)*

Mark Gonzales (At-Large/SSHAPE)*

Veronica Santos (Classified/LA)*

Binh Vo (English/LA) PD Coordinator*

Michael Casares (Fiscal/Business Services)*

Jamison Jossis (Facilities)

Vincent Cabada (Facilities/Administration)

Melody Barta (Business and Workforce)

John Stratton (Nursing and Allied Health)

AGENDA

1. Call to order: quorum @ 3:25pm
2. Adoption of agenda: Michael 1st, Veronica 2nd
3. Approval of Minutes from November 6, 2025: Michael 1st, Esperanza 2nd -- approved
4. Public Comments (limited to three minutes): none
5. Action items
 - a. PD [Funding Request Form](#) and Budget: \$13,750
 - b. Maryam's request: approved
 - c. Nicholas Goodwin's request (remind him in his approval/email that he needs to submit his expense reports to Concur ASAP after his summer conference, due by July 3rd = turnaround could impact his reimbursement): approved
 - d. Bobby's: get Concur's request in after our approval \$1200, seek out additional funding with your Dean (up to your Dean to make that call): approved
 - e. Mikayla Tran's approval: needs to seek additional funding perhaps from her Dean, yet this PDC can only approve the maximum \$600: approved
 - f. Victoria Tran approval: approved
 - g. January PDD:
 - i. [Draft Web Agenda](#): 8 breakout proposals reviewed
 - ii. Breakout Session Proposal Form
 1. Esperanza's proposal: email Ken, CCing Sylvia Min, Binh, VP Alexander; hold the breakout session in the GE Adjunct office;
 2. Esperanza will email all adjuncts to encourage them to use this space

3. Binh and Esperanza: public comment at the next AS meeting to create an email list for all adjuncts .DL All Adjuncts
4. Binh's public comment at the AS meeting on December 2, 3:10pm (3 minutes each) + Bobby might show and speak about offering breakout sessions on Zoom as well as in person
5. AS: Zoom for adjuncts: on Zoom, opportunities for part-time senators to give updates to our adjuncts
 - a. Mark: clarity on working lunch as a title; can we do it on Zoom (focus on hyflex not lunch time) due to pay parity
 - b. Focus on getting adjuncts paid (check with the AFT too), make the breakout sessions more popular
- iii. Meal RSVP form approved: will be sent out the campus and Penny
6. Discussion items
 - a. January PDD Lunch Coordinating: Penny has stepped down from coordinating; we need a member to volunteer to help out please.
 - b. January PDD boosting participation and feedback process/form: Veronica has offered to create/update
 - c. Planning for March PDD: if we can reconcile the food budget, this should be in person.
 - d. Whole-year plan:
 - i. Goal 1: Demonstrate a common understanding as to what our committee does for the funding requests
 - ii. Goal 2: Increase the number of workshops for classified members
 - e. Academic Senate leadership: reports and feedback
 - i. Approved Committee Report Form (pilot for 1 year)
 - f. Handbook update: none
 - g. Approval letter showing the funding account number bolded, bigger font, and highlight to reduce confusion
7. Announcements: Next PDC meeting is Thursday, December 4
 - a. Meetings on the 1st and 3rd Thursday of the month
8. Recognition and Announcements:
9. Adjournment: Bobby first Veronica second, approved

Note: we might want to work with SJCC on PD Funding at the district level (Dave: District Senate) to increase our budget (coalition/partnership): find out who the PD Coordinator at SJCC is

Reviewing data: alignment between staffing and increase and cost of living