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**EVERGREEN VALLEY COLLEGE**  
**PROFESSIONAL DEVELOPMENT COMMITTEE**

MINUTES: THURSDAY, OCTOBER 16, 2025

LA-367 AT 3:15 PM [ZOOM OPTION](#)

**2025-2026 PDC COMMITTEE MEMBERSHIP**

Anali Dimas (Classified/Enrollment Services)\*

Bob Lombard (MSE)\*

Grace Tong (Student Success)\*

Maria Esperanza Outeiriño-Feijoo (Language Arts)\*

Bobby Seals (SSHAPE/SSAKA)\*

Mark Gonzales (At-Large/SSAKA)\*

Veronica Santos (Classified/LA)

Binh Vo (English/LA) PD Coordinator

Michael Casares (Fiscal/Business Services)\*

Jamison Jossis (Facilities)

Vincent Cabada (Facilities/Administration)\*

Melody Barta (Business and Workforce)

John Stratton (Nursing and Allied Health)\*

**AGENDA**

1. Call to order: 3:29 pm with quorum
2. Adoption of agenda: Michael 1<sup>st</sup>, John 2<sup>nd</sup>
3. Approval of Minutes from October 2, 2025: Esperanza 1<sup>st</sup>, Ana second
4. Public Comments (limited to three minutes):
5. Action items
  - a. PD [Funding Request Form](#) and Budget: \$19,750
  - b. Some people did not use their trips or take the PD fund (come June/July): follow-up: Business Services Side: don't see Concur reports (email reminders from the Committee); follow-ups are important in Spring semester maybe after the first PDC meeting; April after the March PDD would be prime to follow up in emails
  - c. Pending Requests and Approvals
    - i. Melissa's request for \$1200: John 1<sup>st</sup>, Vince 2<sup>nd</sup>: 9 votes approved
    - ii. Reza's: \$600 part-timer: 9 votes approved
    - iii. Angie's: \$600 part-timer: 9 votes approved
    - iv. Bobby's:  
<https://go.boarddocs.com/ca/sjeccd/Board.nsf/goto?open&id=AAD2WA04244D#>
    - v. In-State and Out of State Travel: Requests require approval of the College President (for college members) or the appropriate Vice Chancellor (for district members).
    - vi. International Travel: All out-of-state and international travel require approval by the College President, Chancellor and the Board.

- vii. For international travel, approval from the Board shall be obtained prior to making any travel arrangements. (See, Board Policy 7400, Travel.)
    - viii. Kara's: \$1200: 9 votes approved
  - d. January PDD:
    - i. Web Agenda: adding EVC map
    - ii. Breakout Session Proposal Form
  - e. PD Committee 2025-2026 Membership:
    - i. Anali Dimas (Classified Rep)
    - ii. Welcome Bobby Seals SSHAPE
- 6. Discussion items
  - a. Membership updates
  - b. January PDD: Friday, January 23, 2026
    - i. Themes: New Era of the Possibilities: Finding other Ways (tabling)
    - ii. Breakout sessions form: boost submissions of breakout sessions
    - iii. New Breakout Proposal Form – Reviewing and Feedback
      - 1. Esperanza first, Michael second 5/6 yes 1 abstain
    - iv. Hands-on deliverables from these breakout sessions
    - v. Better attendance tracking: morning whole-group + breakout sessions (send sign-in sheet to all presenters and ask them to print out)
    - vi. Take a whole-campus picture for the 50<sup>th</sup> Anniversary: Friday at 11am or do this at PDD lunchtime? Next agenda
    - vii. New Employees accommodations, especially accessibility concerns
  - c. Planning for March PDD to be online
  - d. Whole-year plan: 4 PDDs, Funding Requests
    - i. How can we as a committee (offer prizes?) encourage more breakout room session proposals
    - ii. Classified folks: which breakout session would you like to see? Josie and Brianna
  - e. Academic Senate leadership: reports and feedback
  - f. Handbook update: Binh's requesting help
- 7. Announcements: Next PDC meeting is Thursday, November 6
  - a. Meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month
  - b. No meeting on Thursday, October 30 due to October having 5 Thursdays
- 8. Recognition and Announcements:
- 9. Adjournment: Esperanza fist, Ana second