
EVERGREEN VALLEY COLLEGE
PROFESSIONAL DEVELOPMENT COMMITTEE

MINUTES: THURSDAY, OCTOBER 2, 2025

LA-367 AT 3:15 PM [ZOOM OPTION](#)

2025-2026 PDC COMMITTEE MEMBERSHIP

Anali Dimas (Classified/Enrollment Services)
Bob Lombard (MSE)*
Grace Tong (Student Success)*
Maria Esperanza Outeiriño-Feijoo
(Language Arts)*
Bobby Seals (SSHAPE/SSAKA)
Mark Gonzales (At-Large/SSAKA)

Veronica Santos (Classified/LA)
Binh Vo (English/LA) PD Coordinator
Michael Casares (Fiscal/Business Services)
Jamison Jossis (Facilities)*
Vincent Cabada (Facilities/Administration)
Melody Barta (Business and Workforce)
John Stratton (Nursing and Allied Health)

AGENDA

1. Call to order: Michael motioned to add Binh as a voting member for quorum and Esperanza seconded motion carried 3:43 pm
2. Adoption of agenda: Esperanza first and Jamison seconded
3. Approval of Minutes from September 18, 2025: Bob moved to adopt and Esperanza seconded = 5/6 votes 1 abstain
4. Public Comments (limited to three minutes):
5. Action items
 - a. PD [Funding Request Form](#) and Budget:
 - i. Tejal Naik: \$1200 maximum 5/6 votes 1 abstain
 - ii. Dave Hendricks: \$1200 maximum 5/6 1 abstain
 - iii. -2400\$
 - iv. Call Michael with any questions about Concur. Thank you for willing to help, Michael.
 - b. PD Committee 2025-2026 Membership:
 - i. Mark continue to be our At-Large? Need to confirm next time
 - ii. Bobby Seals SSHAPE/SSAKA -- will welcome him at the next meeting
6. Discussion items
 - a. Membership updates: find new rep for non-active member(s)
 - b. January PDD: Friday, January 23, 2026
 - i. Themes: New Era of the Possibilities Finding other Ways
 1. Include campus maps to help new folks navigate during PDD events in campus-communications about PDDs

2. Don't bring it up at AS: forward Niall's email to someone (HR or whoever's responsible for part-timer orientations)
 - ii. Breakout sessions form: boost submissions of breakout sessions
 - iii. New Breakout Proposal Form – Reviewing and Feedback
 1. Esperanza first, Michael second 5/6 yes 1 abstain: Hands-on deliverables from these breakout sessions
 - iv. Better attendance tracking: morning whole-group + breakout sessions (send sign-in sheet to all presenters and ask them to print out)
 - v. New Employees accommodations, especially accessibility concerns
 - c. Planning for March PDD to be online
 - d. Whole-year plan: 4 PDDs, Funding Requests
 - i. How can we as a committee (offer prizes?) encourage more breakout room session proposals
 1. Niall and President's Office might have freebies (Starbucks donations etc.) Draft a letter to the community to ask for donations, marketing (check in with Niall)
 - ii. Classified folks: which breakout session would you like to see?
 - e. Academic Senate leadership: reports and feedback
 - f. Handbook update: Binh's requesting help. Michael can possibly help during winter break, and give him 2 weeks turnaround time.
7. Announcements: Next PDC meeting is Thursday, October 16
 - a. Meetings on the 1st and 3rd Thursday of the month
 - b. No meeting on Thursday, October 30 due to October having 5 Thursdays
 8. Recognition and Announcements:
 9. Adjournment: Michael 1st, Esperanza