
EVERGREEN VALLEY COLLEGE
PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES: THURSDAY, March 5, 2026

LA-367 AT 3:15 PM [ZOOM OPTION](#)

2025-2026 PDC COMMITTEE MEMBERSHIP

Anali Dimas (Classified/Enrollment Services)*

Bob Lombard (MSE)*

Grace Tong (Student Success)

Maria Esperanza Outeiriño-Feijoo (Language Arts)

Bobby Seals (SSHAPE/SSHAPE)*

Mark Gonzales (At-Large/SSHAPE)*

Veronica Santos (Classified/LA)*

Binh Vo (English/LA) PD Coordinator*

Kathy Tran (Fiscal/Business Services)*

Jamison Jossis (Facilities)*

Vincent Cabada (Facilities/Administration)

Melody Barta (Business and Workforce)*

John Stratton (Nursing and Allied Health)*

AGENDA

1. Call to order: Esperanza moved to vote Binh in for the purpose of quorum, John seconded @3:10
2. Adoption of agenda: Bobby 2nd, John motioned
3. Approval of Minutes from February 19, 2026: Esperanza moved, Melody seconded, 8 approvals
4. Public Comments (limited to three minutes):
 - a. Dean Fuentes: inform/ask feedback/interest; faculty to commandeer a few hours in upcoming PDD days (upcoming) the use of campus badges from professional skills, based on a grant to develop an entire program, importing into Canvas badged based on the grades instructors provide; companies would prefer to hire folks who they don't have to fire right away, emphasis on credential/badged students to base their hiring decisions. DE Committee, training will serve as recertification or qualification for DE hours (4); he'd like to come back (Discussion item) in future meeting(s) with a small cohort to test this for Fall 2026 for wider campuswide PDD with Tejal and Nasreen
 - b. Dean Gutierrez: professional development, developing AI training for LA faculty; the platform is called Nectir AI. Has been adopted statewide, with an agreement with State Chancellor's Office to make Nectir AI accessible to all college students, 2 years ongoing; providing training in person within LA and would like to expand to the rest of the college planning group Emily Banh, Nicholas Goodwin, Ulyssis Garcia, and others; 2 weeks away for March PDD. Nectir did confirm an hour ago.

They are able to come in and facilitate the training if we want to offer it at March PDD; PDC can decide on this. In the admin council meeting this week, he presented it, and it was highly recommended to be offered at PDD. A Friday in April, 50 participants maxed; Tejal is supporting this, like ChatGPT but like for the college and controlled by the faculty; 8am meeting tomorrow including Tejal about planning, ready to pivot if we want to do it on a PDD

- c. John: In nursing, part of the training is if we join tomorrow, we can ask and raise concerns about student submissions.
 - d. Esperanza: Badging, is it only for certain subjects or is the goal for all departments? Dean Fuentes: the grant is for CTE program, but everyone can do it: 4 employability skills plus potential AI ethics.
 - e. John: Are the badgers showing the employers as pioneers? Do other employers know? Not yet; no other schools are doing something like this yet. Sustainability focused; we're ahead of the game. Connections to larger companies
5. Action items
- a. PD [Funding Request Form](#) and Budget: \$2950
 - b. Pending Requests and Approvals:
 - i. Bunthy Prum: 9 approvals
 - ii. Binh's withdrawal (adding \$600 back to the budget)
 - iii. Tra (Nelly) Nguyen: use this as her alternate plan instead (4 hours paid without going to the actual March PDD); non-approvals
 - iv. Martin LaGrow: Melody moved, John seconded, 8 approvals
 - v. Jeanine Vaughn: Mark motion, Veronica second, 8 approvals
 - vi. John Ruys: Melody moves, Veronica second, 8 approvals
 - c. March PDD Planning:
 - i. Please vote on the [PDD Feedback Spring 2026 – Fill out form](#)
 - d. Nectir AI proposal by Dean Gutierrez: to become a breakout session: Mark motion, Bobby seconded: 8 approvals
6. Discussion items
- a. [March PDD Web Agenda](#) (draft): planning for this to be in-person, still pending the administration's support for acquiring a lunch budget
 - i. Veronica motion to move Dean Gutierrez's public comment to Discussion as an item; John seconded; 8 approvals
 - ii. Hands-on, informational session: Mark prefers to have this as a breakout session. Mark motion to make it into an action item; Veronica seconds it. 6 approvals
 - b. [Breakout Session Proposal Form](#): Review any pending submissions.
 - i. [March PDD Attendance Form](#) (need to modify the breakout sessions to match those that will be submitted later)

- ii. Melody: will confirm with the Senate PIC, liability when choosing outside vendors; not sustainable
- iii. Lunch box (sandwiches): $12.95/\text{meal} + 1 \text{ beverage} \times 350 =$ (John might ask folks)
- iv. PDD breakout session about the conference traveling and approval process, such as the 2-week liability
- v. Food budget for the entire year is important to figure out for the following fiscal year; expensive, so we order according to the rsvp number and no extra for example, $270 + 5$, to reduce food waste
- vi. Mark: Tally based on the last five years, maybe since we came back from the pandemic: for boxed lunches (not just this past January PDD), 2023 RSVP form
- vii. Bob: alternate plan for March PDD at the next Senate meeting (senior admin of each division like Veronica) + ask the PIC members
- c. Planning for August PDDs: how do we want to address lunch moving forward?
- d. Whole-year plan: how are we doing so far?
 - i. Goal 1: Demonstrate a common understanding as to what our committee does for the funding requests
 - 1. [Committee Assessment Form](#), approved by the Senate
 - 2. In May, Binh will need to present these goals at the All-College Council
 - ii. Goal 2: Increase the number of workshops for classified members
 - 1. How might we do this?
- e. Academic Senate leadership: reports and feedback
- f. Updating PDC handbook: requesting help
- 7. Collaborating with SJCC about funding budget increases
 - a. <https://sjcc.edu/faculty-staff/committees/professional-development-committee/default.aspx>
 - i. Drafting email to Lucas Wang, SJCC PD Coordinator
 - b. Reviewing data: alignment between staffing and increased COLA
 - i. How to get this data from HR?
- 8. Announcements: Next PDC meeting is Thursday, March 19, 2026
 - a. Meetings on the 1st and 3rd Thursday of the month
- 9. Recognition and Announcements:
- 10. Adjournment: John motion, Mark seconded.

AP has a duration: submission within 45 days.