

EVC Campus Technology Committee

Minutes for Wednesday, February 18, 2026

Meeting Time: 3:30pm-5pm

Zoom Link: <https://sjeccd-edu.zoom.us/j/82842044073>

Attendees: RJ Ruppenthal, Ken Nguyen, Debbie Chan, Briana Bordon, Lorena Mata, Gustavo Flores, Will Thai, Susana Machado, Charles Chan, Sylvia Min, Niall Adler, K Fallau

Absent: Margaret Faumui, Matais Pouncil, Brendan Gho

I. Preliminary Items

- A. Call to Order: Meeting was called to order at 3:30pm
- B. Adoption of the Agenda
 1. Motion: To adopt the agenda as presented.
 2. Moved by RJ.
 3. Seconded by Debbie.
 4. Motion was unanimously passed and agenda was adopted.
- C. Approval of the Minutes from the last meeting (distributed by email and chat)
 1. Motion: To approve the minutes with minor changes.
 2. Moved by RJ.
 3. Seconded by Ken
 4. Motion to approve amended minutes was unanimously passed.

II. Information Items

- A. EVC Website & Modern Campus (Niall)

Niall provided an update on the college's transition from Drupal to Modern Campus.

 1. Key points were:
 - a. Decision was driven by a prior bot attack on the open-source Drupal site.
 - b. Modern Campus used by ~75% of CA community colleges.
 - c. Modern Campus offers:
 - Easier backend (drag and drop components)
 - ~20 modular components
 - Faster design changes (in-house rather than via outside vendor)
 - With Drupal, major design changes required hiring an outside vendor (ImageX in Toronto).
 - In Modern Campus, Neil and Shashi can implement design updates in house, greatly reducing turnaround time.
 - d. Mobile-Friendly & UX-Aligned
 - Left hand navigation on interior pages instead of old-style horizontal menus.
 - Clearer contact information displays.
 - Better media layouts.
 - Stronger consistency across departments.
 2. Timeline
 - a. Initial design received last week.
 - b. Final design expected this week.
 - c. July: Content migration and cleanup period for departments.
 - d. August 3: Target launch date for the new website.
 - e. Niall stated because the timeline is "hard and fast," Niall asked the committee to provide any design related feedback by Thursday.

3. Additional content migration details
 - a. Nearly all existing Drupal pages will transfer to the new system
 - b. Exceptions:
 - Event calendars
 - Faculty/staff profiles

These will be rebuilt using Modern Campus tools rather than direct one-to-one migration.
 - c. During July, departments will have access to update and refine their migrated content.
 4. Training for Website Editors
 - a. Training will be provided once the content and templates are in place (likely summer).
 - b. Sessions will be open to:
 - Current Drupal editors (~25–30 employees)
 - Additional staff/faculty who need edit access
 - c. Training will be recorded for later viewing.
 - d. Notification will be sent to editors and campus-wide so no one misses the opportunity.
- B. Projectors: MS119 (Mike)
- Mike (via Charles) reported concerns about outdated projectors and unclear process for replacements.
 - Ken located replacement projectors on eBay for ~\$299, same model, lightly used.
 - Procurement request submitted to VP Alexander.
 - No need for AV reprogramming since model is identical.
 - Discussion about long term plan for transitioning to LED screens.
 - Mention of district’s Master Facilities Plan—not currently prioritizing AV upgrades.
- C. Library-related Items
1. Verbiage about YouTube was shared by Lorena: Content was edited and refined by the committee. See document: Info_Portable_DVD_Players_Streaming.pdf
 2. Scanner capability on the new printers: No updates were reported by Debbie.
 - a. There are issues related to backend restrictions that prevent scanning functionality.
 - b. Lift the restriction on the back end. Ken will explore lifting the restrictions.
 3. Printing and Lab Hours on <https://www.evc.edu/support-resources>
 - a. Debbie updated this information. Changes were implemented in Drupal.
- D. Spring 2026 Student Survey for EVC Technology Master Plan
1. Deadline is this Friday, Feb. 20 at 5pm.
 2. Sylvia reported on Feb. 11: In the morning, there were 14 responses. Gustavo emailed at 2:25pm that he had shared the survey with his students. By 3:11pm, there were 89 responses.
 3. Division Representatives will share the survey:
 - a. Gustavo (SSHAKA)
 - b. RJ (Business and Workforce Development)
 - c. Charles (STEM)
 - d. Tejal (Online)
 - e. Susana (Nursing)
 - f. Lorena (Language Arts and Library)

III. Discussion and Action Items

- A. Recap Goals for the 2025-2026 Academic Year
1. Provide forums, trainings, and workshops on how to use campus and classroom technology more efficiently and effectively.
 - a. Three trainings have been provided.
 2. Improve communications, help disseminate information and updates about Campus Technology, be an advocate for resources, and best practices.

- a. Review the Technology Refresh Plan and AURR Technology Requests
 - b. Create the EVC Technology Master Plan
 3. Share content on the CTC web page or a SharePoint site
- B. AURR and Program Review Technology Requests
1. Guidelines or a Rubric for Prioritizing Technology Requests
 - a. Curriqnet
Sylvia shared in Curriqnet:
 - there are 133 program reviews currently listed as “in review” (many outdated).
 - located 13 technology-related requests.

Sylvia provided this info about Curriqnet:
<https://www.evc.edu/support-resources/faculty-staff-resources/curriqnet>
 Can be viewed by logging in.
 Chose Program Reviews
 Status: In Review
 Sort Options: Last Updated, Sort Descending

2. Key Considerations for Prioritization
 - a. 508 compliance
 - b. VPAT documentation
 - c. HECC VAT (privacy & security assessment)
 - d. Student impact
 - e. Return on investment
 - f. Department consensus
 - g. Duplication of existing technology
 - h. Human labor/maintenance cost
 - i. Pilot programs for untested tools
 - j. Urgency, legal risk, lifespan of equipment

Section 508

Section 508 of the Rehabilitation Act and California Government Code 7405 define accessibility requirements for Information and Communication Technology (ICT) that is developed, used, maintained, or procured by the California Community College (CCC).

ICT required to meet Section 508 requirements includes hardware, software, electronic content, and support documentation and services.

Information and Communication Technology Examples:

- Telecommunications products
- Information kiosks
- Transaction machines
- World Wide Web sites
- Software and mobile applications
- Computer operating systems
- Computers
- Multimedia; and/or
- Electronic Office Equipment (such as copiers and multi-function devices)

VPAT

What is a VPAT (Voluntary Product Accessibility Template)?

A VPAT outlines how a product meets the accessibility requirements under Section 508 of the Rehabilitation Act. This document is essential for organizations that prioritize accessible technology, ensuring that the product is usable by individuals with disabilities.

HECVAT

What is a HECVAT (Higher Education Community Vendor Assessment Tool)?

The HECVAT assesses the information security, privacy, and data protection practices of a product and service--it assesses cybersecurity and data risk. It is widely used by universities and other institutions to evaluate the risks of working with third-party vendors ensuring that they meet the rigorous standards necessary to handle sensitive information.

Higher Education Community Vendor Assessment Toolkit

<https://www.educause.edu/higher-education-community-vendor-assessment-toolkit>

Departments and Users wanting to make new purchases, can reach out to the vendor and request a VPAT or HECVAT. Cecilia Poon may also have a list or can provide more information.

Considerations:

- ROI
 - Cost of Maintenance/Who will do the work?
 - Legal damage: 508 Compliance
 - Total Cost of Ownership: Software that Needs Integration
 - How self-sufficient would the acquisition be?
 - Does it have department consensus?
 - Does the technology directly serve the students?
 - Duplication of resources
 - It is a good candidate for a Pilot program?
 - Should it be tried out to see if it's viable?
 - How they integrate with what we already?
 - Urgent, Legal Risks, New/Refresh, Life Span
 - <https://sjeccd.edu/district-services/general-services/purchasing-toolbox>
3. Committee agreed to create a task force and a rubric for evaluation.
Task Force: K, Gustavo, Ken, Sylvia
 4. Other Considerations:
 - a. May view the rubric from College Budget.
 - b. In the future, can the rubric be integrated with Curriquet?
- C. EVC Technology Master Plan
1. Task Force
This item will be revisited after technology request prioritization is complete.
Sylvia will compile references from:
 - ACCC Recommendations
 - CCC Vision 2020
 - District Tech Master Plan
 - Previous College Technology Master Plans

IV. Reports/Updates from CTC Membership

- A. Chair:
 1. Feb. 2, 2026 College Council
 - a. Provided a report on committee goals and progress
 2. Feb. 12, 2026 District Technology Planning Committee

- a. Advocating for a printer app to be visible on the SSO dashboard for EVC employees.
 - b. Advocating for better communications regarding cybersecurity enhancements and for information be displayed in the user interface. District will be implementing a form that users will need to complete, if they want to access their SSO and apps outside of the U.S.
 3. Ken also emphasized that
 - a. Cybersecurity is top initiative.
 - b. Domain consolidation (sjcc.edu, evc.edu, sjeccd.edu) under planning.
 - c. Non-U.S. access: users will need to complete a verification form to access SSO abroad. Advocacy requested for clear interface messaging.
- B. CTSS: Ken shared Technology Refresh Spreadsheet
 1. Presented a detailed spreadsheet covering computer refresh cycles.
 - a. Highlights:
 - Priority based on Windows 11 compatibility.
 - LETC desktops prioritized due to heavy use.
 - Classroom computers take longer to replace due to AV integration.
 - Library lower level may not require full replacement due to under-utilization.
 - Departments (especially STEM) should review and provide priority ranking for their buildings/labs.

V. Public Comments / Announcements: None

VI. Meeting adjourned at 5:00pm