



EVERGREEN VALLEY COLLEGE
All-College Curriculum Committee
Minutes of February 26, 2026

Present: Mark Bernbeck, Vicki Brewster, Laimi Cong-Huyen, Grace Estrada, Laura Garcia, Judith Girardi, Robert Gutierrez, Antoinette Herrera, Alison Johnson, Tejal Naik, Rahmon Pashtunyar, Rosa Pereida, Emely Salazar, Claudia Schalesky, and Jeanine Vaughn

Absent: Erlinda Farris, Eric Narveson, Tina Nguyen, Matais Pouncil and Karyn Tran

Guests: Robert Brown, Charles Chau, Melissa Hornstein, Michael Masuda, Sylvia Min, Nasreen Rahim and Carmen Solorzano

- I. **Call to Order:** 2:34 p.m. by Grace Estrada
- II. **Approval of Agenda** - The agenda was unanimously approved.
- III. **Approval of the Minutes:** The minutes from the February 12, 2026 meeting were unanimously approved.
- IV. **Public Comments/Announcements:** Mark announced that Fahmida Fakhrudin will be replacing him for Business and Workforce Development Division representative starting at the March 26th meeting. He will be teaching a late start class and he will be on sabbatical starting fall 2026.

Tejal shared the following information about Zero Textbook Cost (ZTC) and Portal access from non-U.S. locations with the committee:

ZTC: LibreTexts OER platform launch

LibreTexts, the OER platform that EVC faculty has been using to create, curate and publish OER texts and course materials is now available to all California community colleges. The Chancellor's Office has executed a five-year, systemwide contract with LibreTexts. LibreTexts goes beyond OER hosting, offering Canvas integration, interactive homework and assessment (through ADAPT), collaboration tools, and support for importing existing content.

Portal access from non-US locations

To help protect your information and the college's systems, access to your college portal(<https://sso.sjeccd.edu>) will be limited to logins originating within the United States only. Effective March 2, 2026, portal access from non-U.S. locations will be blocked. This change is part of our ongoing efforts to improve cybersecurity and prevent unauthorized access. If you are planning on traveling or studying abroad and need portal or Canvas access for coursework or other academic needs, please request temporary access by filling out a support help desk request at Account Access Approvals will be granted (up to a maximum of 90 days).

Requests will be reviewed and approved as received. You may be asked to upload your current class schedule.

- V. **Curriculum Training and Updates:** Grace reminded the committee that EVC will be hosting the Academic Senate for California Community College (ASCCC) Spring Curriculum Regional Meeting Area B on Saturday, March 14, 2026 starting at 9:00 a.m. ending at 3:30 p.m. Although registration is free, you still have to register for the event. The agenda is already online.

Grace informed the committee that the Curriculum Institute will be July 15th – 18th in Sacramento. Let her know if you want to go to the Curriculum Institute. We need at least 8 people to attend for prepayment registration. The following committee members would like to attend the Curriculum Institute: Laimi, Antoinette, Rahmon, Alison, Vicki, Robert, Laura and Grace.

VI. **Curriculum/Articulation**

A. **EVC New Course Proposals (*Requires Governing Board Approval*)**

None

B. **EVC New and Revised Program (*Requires Governing Board Approval*)**

Program Associate in Arts for Transfer: Physics 2.0 (60 units)

The goal of the Associate in Science in Physics 2.0 for Transfer (AS-T) degree is to provide a lower-division science foundation for those interested in pursuing physics as a major field of study.

The program was represented by Dean Antoinette Herrera. It was unanimously approved. **Effective fall 2026**

Program: Associate in Science for Transfer: Studio Arts (60 units)

The Associate in Arts in Studio Arts for Transfer degree is designed to prepare students to seamlessly transfer into the California State University (CSU) system and complete a baccalaureate degree in Studio Arts or similar field of study.

Action: The program was represented by Sylvia Min. It was unanimously approved pending. **Effective fall 2026**

Program: Associate in Arts: Studio Arts (60 units)

The Associate in Arts Degree in Studio Arts is designed to prepare students for transfer into the CSU, UC, and private art college baccalaureate degree programs in Studio Arts or similar fields of study. .

Action: The program was represented by Sylvia Min. It was unanimously approved. **Effective fall 2026**

C. EVC Course Revisions (Do Not Require Governing Board Approval)

Course: ACCTG 062: Cost Accounting + All DE Modalities (5 units)

This course provides students with cost accounting principles, including essentials of job order, process cost, and standard cost accounting systems.

Action: The course was represented by Robert Brown. It was unanimously approved.
Effective fall 2026

Course: BIS 101: Global Communication in the Workplace + All DE Modalities (3 units)

Communications in the business world today will be emphasized--the process, development, and presentation (both written and oral) and how communication is executed.

Action: The course was represented by Nasreen Rahim. It was unanimously approved.
Effective fall 2026

Course: BIS 109: Microsoft Office + All DE Modalities (3 units)

This course will provide practical experience in creating business documents using the current version of the Microsoft Office applications.

The course was represented by Nasreen Rahim. After a minor edit, it was unanimously approved. **Effective fall 2026**

Course: BIS 160: Computerized Medical Billing + All DE Modalities (2 units)

This course will introduce the billing process used in medical offices today.

Action: The course was represented by Nasreen Rahim. After a minor edit, it was unanimously approved. **Effective fall 2026**

Course: BIS 161: Computerized Medical Office Procedures + All DE Modalities (1 unit)

This course introduces students to a medical billing software application. Students will input patient information, schedule appointments, input billing information, organize and file patient records.

Action: The course was represented by Nasreen Rahim. After minor edits, it was unanimously approved. **Effective fall 2026**

Course: BIS 162: Medical Coding + All DE Modalities (2 units)

This course will cover step-by-step coding used in the medical field.

Action: The course was represented by Nasreen Rahim. It was unanimously approved.
Effective fall 2026

Course: DLIT 102: Basic Computers and Devices + All DE Modalities (1 unit)

This course provides students with comprehensive knowledge of computer hardware components and the skills to effectively work with diverse operating systems, including traditional computers and Chromebooks.

The course was represented by Tejal Naik. It was unanimously approved.
Effective fall 2026

Course: SPAN 020A: Spanish for Heritage Speakers I + All DE Modalities (5 units)

This is the first in a two-course sequence designed for heritage speakers of Spanish.

Action: The course was represented by Carmen Solorzano. After minor edits, it was unanimously approved. **Effective fall 2026**

Course: SPAN 020B: Spanish for Heritage Speakers II + All DE Modalities (5 units)

This is the second in a two-course sequence designed for heritage speakers of Spanish.

Action: The course was represented by Carmen Solorzano. It was pulled from the curriculum approval process by the faculty. The department plans to deactivate the course due to low enrollment.

Course: COUNS 012: Service-Learning: Personal and Career Development + All DE Modalities (3 units)

This course will guide students through a journey of self-discovery, reflection, inquiry through practical assessments and hands-on community service-learning.

Action: The course was represented by Laura Garcia. After minor edits, it was unanimously approved. **Effective fall 2026**

Course: ENGR 018: Engineering Graphics and Computer-Aided Design + All DE Modalities (3 units)

This introductory engineering graphics course is fundamental for mechanical engineering and civil engineering majors, as it provides the core visualization and technical drawing skills needed to interpret and create engineering designs.

Action: The course was represented by Melissa Hornstein. It was unanimously approved. **Effective fall 2026**

Course: CHEM 001B: General Chemistry (5 units)

This course is the second semester of a one-year college level general chemistry sequence.

Action: The course was represented by Charles Chau. It was unanimously approved. **Effective fall 2026**

Course: CHEM 012B: Organic Chemistry (5 units)

This is the second course of a two-semester sequence in organic chemistry designed to follow Chemistry 012A.

Action: The course was represented by Charles Chau. It was unanimously approved. **Effective fall 2026**

VII. **Consent Agenda**

Deactivations Effective Fall 2026

KINS 031: Lifetime Physical Fitness and Wellness (3 units)

KINS 058: Introduction to Athletic Injuries (3 units)

KINS 060L: Fitness Center Laboratory (.50 unit)

MATH 014: Geometry (3 units)

VIII. **New Business**

IX. **Old Business**

- A. Discipline subject code changes that affect program discussion – Laura Garcia: No update
- B. Possible additions/modifications to course proposals:
 - i. Disciplines assigned to courses (additional to and distinct from discipline in which course is placed): Grace and Laura may bring this up in the curriculum north meeting.
 - ii. Verbiage that UDL design is required - ticket has been open with Acadea: Waiting for the curriculum north meeting to get more information.
 - iii. Tab for CPL details (once established by CPL committee): There was a brief discussion. However, no decision was made.

- C. Course Update Policy – No updates
- D. Curriculum Handbook: Reviewing Chapter 2 – The committee gave recommended edits for chapter 2 to Grace. She will make the changes and send out Chapter 2 after the edits are completed.
- E. Curriculum Sunset Policy Update: No updates

Course #	Course Title	Last Time Offered	Status
BIM 122	Managing Construction Coordination Meetings	Fall 2021	PVR initiated
BIM 125	Planning and Managing Construction Projects with 4D CAD	Fall 2017	PVR initiated
BIM 138	BIM Work Experience	Spring 2018	PVR initiated
KINS 058	Introduction to Athletic Injuries	Fall 2019	Deactivation initiated
KINS 060L	Fitness Center Laboratory	Never Offered	Deactivation initiated

- F. AB 1111 – Common Course Numbering (CCN):
 1. Phase III has been paused until further notice from California Community Colleges Chancellor’s Office (CCCCO).
 2. Courses with CCN courses as pre-requisites will need to be updated
 3. Programs with CCN courses will need to be updated

G. AB 928 – Cal-GETC: No updates

X. **Adjournment** - Meeting was adjourned at 4:08 p.m.